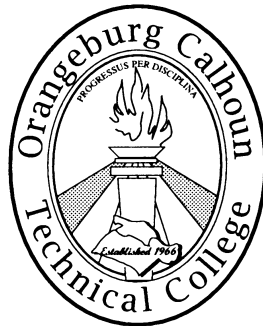


EARLY CHILDHOOD DEVELOPMENT COMPETENCY PROFILE



ORANGEBURG-CALHOUN TECHNICAL COLLEGE

3250 ST. MATTHEWS ROAD, NE ORANGEBURG, SOUTH CAROLINA

(803)-536-0311
www.octech.edu
9/23/2005

EARLY CHILDHOOD DEVELOPMENT COMPETENCY PROFILE

Mission Statement: *The mission of the Early Care and Education Associate Degree Program at OCtech is to improve the service area's capacity to meet the unique social, emotional, intellectual, and physical needs of all young children by producing education professionals reflective of their community and capable of putting research into practice.*

A. CURRICULUM DEVELOPMENT - PARENT EDUCATION/ PARENT INVOLVEMENT	A-1 EXHIBIT POSITIVE INTERACTION WITH PARENTS	A-2 DEVELOP CONNECTION BETWEEN HOME AND SCHOOL	A-3 DEFINE/RELAY ROLE AND RESPONSIBILITIES OF PARENTS	A-4 INSTILL IMPORTANCE OF PARENTS AS CHILD'S FIRST AND MOST IMPORTANT TEACHER	A-5 ENABLE PARENTS TO CREATE A DEVELOPMENTALLY APPROPRIATE LEARNING ENVIRONMENT
	A-6 INVOLVE PARENTS IN DECISION MAKING	A-7 USE PARENTS AS RESOURCES	A-8 ENLIGHTEN PARENTS REGARDING COMMUNITY RESOURCES	A-9 CONDUCT PARENT WORKSHOPS	A-10 PARTICIPATE IN PARENT ORGANIZATIONS
B. CURRICULUM DEVELOPMENT - THE WHOLE CHILD (BIRTH TO AGE 8)	B-1 DEMONSTRATE KNOWLEDGE OF GROWTH AND DEVELOPMENT	B-2 SELECT, INCORPORATE AND EVALUATE CURRICULUM MODELS	B-3 PLAN AND CREATE A LEARNING ENVIRONMENT THAT DEVELOPS AGE-APPROPRIATE PHYSICAL, SOCIAL, EMOTIONAL, AND COGNITIVE SKILLS (Including Language and Numeracy)	B-4 DEVELOP AND UTILIZE CREATIVE/ AGE-APPROPRIATE ACTIVITIES	B-5 APPLY APPROPRIATE LOCAL, STATE, AND NATIONAL STANDARDS

B. Cont.	B-6 PREPARE ACTIVITIES AND PROMOTE OPPORTUNITIES TO CELEBRATE DIVERSITY	B-7 IDENTIFY ALTERNATIVE LEARNING STYLES	B-8 IDENTIFY SPECIAL NEEDS AND DESIGN APPROPRIATE EARLY INTERVENTIONS	B-9 CREATE AND IMPLEMENT ACTIVITIES TO SUPPORT ALTERNATIVE LEARNING STYLES AND ACCOMMODATE SPECIAL NEEDS	B-10 MONITOR AND ADJUST LEARNING ENVIRONMENT FOR FLEXIBILITY, CREATIVITY, AND HEALTH AND SAFETY COMPLIANCE WITH LAWS AND REGULATIONS
	B-11 PRACTICE CLASSROOM MANAGEMENT SKILLS, <i>(i.e., Lesson Plans, Daily Schedules, Rules, Classroom Discipline, etc.)</i>	B-12 USE AND INTERPRET APPROPRIATE ASSESSMENTS	B-13 PLAN AND ADJUST LEARNING ENVIRONMENT FOR FLEXIBILITY, CREATIVITY, AND SAFETY		
C. SPECIAL NEEDS	C-1 APPLY KNOWLEDGE OF SPECIAL NEEDS CHILD TO IDENTIFY AND USE APPROPRIATE RESOURCE AND REFERRAL PROCESSES	COMPLY WITH LOCAL, STATE & FEDERAL LAWS, REGULATIONS, AND PROCESSES	C-3 EVALUATE STUDENT IEP/IFSP PROGRESS	C-4 UTILIZE PARENTS AS PARTNERS IN IEP/IFSP PROGRESS	C-5 ADAPT CLASSROOM, MATERIALS, AND INSTRUCTION AS NEEDED
	C-6 USE ASSISTIVE TECHNOLOGY AS NEEDED				

D. HEALTH/SAFETY/ NUTRITION	D-1 PRACTICE PRECAUTIONARY MEASURES FOR COMMUNICABLE DISEASES	D-2 PERFORM INFANT/CHILD CPR & FIRST AID	D-3 PLAN AND INCORPORATE PHYSICAL ACTIVITIES FOR OPTIMUM HEALTH	D-4 INTERPRET IMMUNIZATION CHARTS AND MAKE APPROPRIATE RECOMMENTATIONS FOR COMPLIANCE	D-5 MODEL TABLE MANNERS AND OTHER HEALTH AND HYGIENE TECHNIQUES
	D-6 PRACTICE UNIVERSAL PRECAUTIONS AND PREVENTIVE SAFETY TECHNIQUES	D-7 DEVELOP/FOLLOW EVACUATION PROCEDURES	D-8 PLAN BALANCED & APPROPRIATE MEALS AND SNACKS	D-9 FOLLOW FOOD- HANDLING PROCEDURES	
E. COMMUNICATIONS ORAL/WRITTEN	E-1 DEMONSTRATE POSITIVE INTERPERSONAL SKILLS	E-2 MODEL POSITIVE NONVERBAL CUES AND ATTITUDES	E-3 COMMUNICATE ON APPROPRIATE LEVELS (Age-Appropriate, Organizational, and Professional)	E-4 PREPARE APPROPRIATE PROFESSIONAL COMMUNICATIONS USING RESEARCH SKILLS	E-5 UTILIZE COMPUTER TECHNOLOGY TO ENHANCE INSTRUCTION AND PROFESSIONAL COMMUNICATIONS
F. PROFESSIONALISM/ ETHICS	F-1 EXHIBIT GOOD CHARACTER	F-2 PRACTICE GOOD PROFESSIONAL AND PERSONAL WORK ETHICS	F-3 MAINTAIN CONFIDENTIALITY	F-4 PRACTICE CRITICAL THINKING AND DECISION-MAKING SKILLS	F-5 USE REFLECTION TO GROW PERSONALLY AND PROFESSIONALLY
	F-6 ASSUME LEADERSHIP ROLES	F-7 PARTICIPATE IN PROFESSIONAL ORGANIZATIONS			
G. EARLY CHILDHOOD	G-1 IMPLEMENT	G-2 DEVELOP	G-3 IDENTIFY & USE	G-4 USE NAEYC STANDARDS	

REGULATIONS/ RESOURCES	ENVIRONMENTAL SAFETY PROCEDURES	FAMILIARITY WITH: LOCAL, STATE, AND FEDERAL LAWS AND REGULATIONS	COMMUNITY RESOURCES AND PARTNERSHIPS	AND RESOURCES	
SPECIAL AREA OF EMPHASIS: BUSINESS CONCENTRATION					
H. MANAGEMENT	H-1 DEVELOP ORGANIZATIONAL STRUCTURES AND SUPPORTING RESOURCES FOR NON- PROFIT AND FOR- PROFIT ORGANIZATIONS	H-2 SUPERVISE AND EVALUATE EMPLOYEES	H-3 COMPLY WITH LOCAL, STATE, AND FEDERAL PERSONNEL LAWS AND REGULATIONS	H-4 BUILD POSITIVE RELATIONSHIPS WITH PARTNERS AND SPECIAL INTEREST GROUPS	H-5 IMPLEMENT STRATEGIC PLANNING
I. FINANCE	I-1 PREPARE AND MANAGE BUDGETS	I-2 PREPARE FINANCIAL STATEMENTS	I-3 USE TECHNOLOGY FOR EFFICIENT FINANCIAL MANAGEMENT	I-4 MANAGE TAX AND OTHER LOCAL, STATE, AND/OR FEDERAL DEDUCTIONS	I-5 MANAGE VOUCHERS AND OTHER AGENCY FINANCIAL ISSUES
	I-6 IMPLEMENT A MARKETING PLAN SUPPORTED BY GRANTS AND OTHER FUNDRAISING INITIATIVES				

THIS DACUM WAS CONDUCTED ON SEPTEMBER 23, 2005 AT ORANGEBURG-CALHOUN TECHNICAL COLLEGE, 3250 ST. MATTHEWS RD., ORANGEBURG, SC 29118

FACILITATOR: DONNA ELMORE
RECORDER: CONNIE HOFFMAN

FOR MORE INFORMATION, CONTACT:
DR. SUZANNE SWITZER, DEPT. HEAD

(803) 535-1274

DACUM PANEL:

KAY KINGTON

FIRST BAPTIST CDC

ORANGEBURG, SC

INABINETTE RICHARDSON

SHERIDAN ELEMENTARY SCHOOL

ORANGEBURG, SC

ADRIANE CARSON-JOHNSON

ORANGEBURG COUNTY FIRST STEPS

ORANGEBURG, SC

LESSIE G. DICKSON

SHERIDAN ELEMENTARY SCHOOL

ORANGEBURG, SC

LLAWAYNE W. JONES

WHITTAKER ELEMENTARY SCHOOL

ORANGEBURG, SC

PATRICIA K. AUTON

ORANGEBURG-CALHOUN TECHNICAL COLLEGE

ORANGEBURG, SC