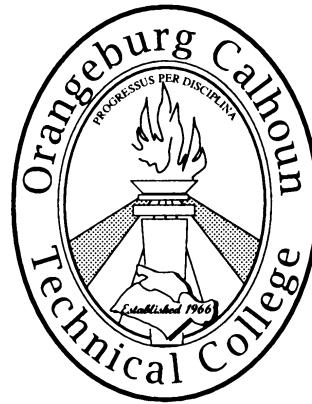


PRACTICAL NURSING COMPETENCY PROFILE



ORANGEBURG-CALHOUN TECHNICAL COLLEGE

3250 ST. MATTHEWS ROAD, NE

ORANGEBURG, South Carolina 29118

(803) 536-0311

www.octech.edu

9/18/2008

PRACTICAL NURSING COMPETENCY PROFILE

A. PROVIDE TOTAL PATIENT CARE	A-1 PRIORITIZE/IDENTIFY PATIENT NEEDS <i>e.g. Religious, Special, Cultural differences</i>	A-2 ACQUIRE NECESSARY INFORMATION FROM APPROPRIATE SOURCES AS NEEDED	A-3 COLLECT DATA, MONITOR AND MANAGE PAIN
	A-4 PLAN/IMPLEMENT PATIENT CARE	A-5 REVIEW PATIENT RESPONSE TO CARE, ADJUST AS NEEDED	A-6 PRACTICE/MONITOR THE SIX RIGHTS OF MEDICATION ADMINISTRATION
	A-7 BE A PATIENT ADVOCATE	A-8 CARRY OUT PROVIDER'S ORDERS CORRECTLY AND IN A TIMELY MANNER	A-9 PROVIDE INTERVENTIONS BASED ON PATIENT'S NEEDS AND INSTITUTION'S POLICY/PROCEDURE <i>e.g. Clinical Skills, Death and Dying</i>
B. ESTABLISH/ PERFORM EFFECTIVE COMMUNICATION TECHNIQUES	B-1 PRACTICE ACTIVE LISTENING	B-2 DEMONSTRATE COMPASSION, TACTFULNESS, EMPATHY, AND PATIENCE	B-3 UTILIZE APPROPRIATE VERBAL/NONVERBAL COMMUNICATION <i>e.g. Modulate voice appropriate to situation</i>
	B-4 RECEIVE, RECORD AND VERIFY ORAL/WRITTEN INFORMATION	B-5 PRACTICE GOOD CUSTOMER SERVICE <i>e.g. Introduce yourself to patient</i>	B-6 COLLECT/ORGANIZE ALL PERTINENT INFORMATION
	B-7 COLLABORATE/PRACTICE GOOD TEAM WORK WITH INTRA/ INTERDISCIPLINARY TEAMS	B-8 PRACTICE TELEPHONE COURTESY/ IDENTIFY SELF/ POSITION/DEPARTMENT	B-9 SHARE/REPORT PERTINENT INFORMATION CORRECTLY AND IN A TIMELY MANNER WITH APPROPRIATE PROVIDER BY APPROPRIATE MEANS <i>e.g. Phone, Computer, Orally, Written Report, Fax</i>

C. EDUCATE PATIENT/ SIGNIFICANT OTHERS ABOUT PLAN OF CARE	C-1 ORIENT PATIENT/SIGNIFICANT OTHERS TO FACILITY/AGENCY	C-2 EXPLAIN TREATMENT PROCEDURES BEFORE INITIATION	C-3 IMPLEMENT APPROPRIATE TEACHING STRATEGIES
	C-4 IDENTIFY TO PATIENT/SIGNIFICANT OTHERS RESOURCES AVAILABLE AND IMPLEMENT AS NECESSARY	C-5 PROVIDE ONGOING PATIENT EDUCATION, <i>e.g. Preventive care, Medication, Immunizations, Dietary, etc</i>	C-6 PROVIDE DISCHARGE INSTRUCTIONS
D. DEMONSTRATE NURSING PROFESSIONALISM	D-1 DEMONSTRATE PROFESSIONAL BEHAVIORS	D-2 ACT AS A ROLE MODEL	D-3 ENCOURAGE PARTICIPATION IN PROFESSIONAL ORGANIZATIONS
	D-4 DEMONSTRATE SELF CONFIDENCE	D-5 PARTICIPATE IN CONTINUING EDUCATION	D-6 DEVELOP/ PRACTICE CRITICAL THINKING IN DECISION MAKING
	D-7 ADHERE TO INSTITUTIONAL POLICY/PROCEDURE <i>e.g. Punctuality, Absences, Dress, etc.</i>		
E. ADHERE TO THE LEGALITIES OF NURSING	E-1 WORK WITHIN SCOPE OF PRACTICE	E-2 RECOGNIZE AND REPORT PATIENT ABUSE/NEGLECT <i>e.g. Any other reportable events</i>	E-3 KNOW AND RESPECT PATIENT'S RIGHTS
	E-4 COMPLETE CONSENT FORMS AND KNOW LEGAL LIMITATIONS	E-5 REPORT ANY OBSERVED UNETHICAL OR ILLEGAL BEHAVIOR TO APPROPRIATE AUTHORITY	E-6 REFRAIN FROM USE OF SUBSTANCES THAT AFFECT JOB PERFORMANCE
	E-7 MAINTAIN CONFIDENTIALITY PER HIPAA GUIDELINES	E-8 FOLLOW LEGAL GUIDELINES FOR DOCUMENTATION	
F. DOCUMENT INFORMATION	F-1 OBTAIN PATIENT HISTORY	F-2 DOCUMENT PERTINENT INFORMATION THROUGHOUT PATIENT VISIT ACCORDING TO INSTITUTION'S POLICY AND PROCEDURE	F-3 COMPLETE INCIDENT REPORT AND FOLLOW-UP RESULTS ACCORDINGLY
	F-4 DOCUMENT PATIENT/FAMILY TEACHING AND LEVEL OF UNDERSTANDING	F-5 WRITE LEGIBLY	

G. PRACTICE MANAGEMENT SKILLS	G-1 SUPERVISE ASSIGNED PERSONNEL	G-2 PRIORITIZE WORK LOAD & DEMONSTRATE TIME MANAGEMENT	G-3 LEARN TO DELEGATE APPROPRIATELY WITH FOLLOW- UP
	G-4 PRACTICE STRESS MANAGEMENT	G-5 COMMUNICATE CLEARLY AND CONCISELY	G-6 MONITOR AND EVALUATE EMPLOYEE PERFORMANCE
	G-7 ACCEPT AND GIVE CONSTRUCTIVE CRITICISM/PRAISE	G-8 CONDUCT SELF ANALYSIS	G-9 PRACTICE PROBLEM-SOLVING
	G-10 ENCOURAGE EMPLOYEE PROFESSIONAL DEVELOPMENT PER IDENTIFIED NEEDS AND MAKE APPROPRIATE REFERRAL	G-11 RECOGNIZE EMPLOYEE'S POTENTIALS, STRENGTHS, AND LIMITATIONS	
H. PRACTICE SAFETY	H-1 RECOGNIZE AND PRACTICE INFECTION CONTROL PER INSTITUTION'S POLICY/PROCEDURES	H-2 AVOID USE OF IDENTIFIED DANGEROUS ABBREVIATIONS PER INSTITUTION	H-3 OBSERVE CURRENT REGULATING AGENCIES' GUIDELINES AND POLICIES
	H-4 PRACTICE PERSONAL SAFETY AND REPORT CONCERNS	H-5 MAINTAIN PATIENT SAFETY ACCORDING TO STANDARDS OF CARE e.g. Report malfunctioning equipment, environmental hazards, etc.	

THIS DACUM WAS CONDUCTED ON SEPTEMBER 18, 2008, AT ORANGEBURG-CALHOUN TECHNICAL COLLEGE

FACILITATOR

JENNIE REMOND

RECORDER:

CONNIE HOFFMAN

DACUM PANEL:

DAVID LINDER

DONNA MOORER

JENNIFER ALTMAN

PATRICIA ARMSTRONG

BAMBERG COUNTY HOSPITAL

THE REGIONAL MEDICAL CENTER (TRMC)

BAMBERG COUNTY NURSING HOME

FAMILY HEALTH CENTER

FOR MORE INFORMATION CONTACT:

CANDACE TOOLEY

PROGRAM COORDINATOR (803) 535-1340

SHERRI ARANT

THERESA CHANDLER

TAMMY HALL

FAMILY HEALTH CENTER

MABRY CANCER CENTER

MABRY CANCER CENTER