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ORANGEBURG - CALHOUN
TECHNICAL COLLEGE

President's Greeting



Orangeburg-Calhoun Technical College opened the fall 2003 semester utilizing our new Community and Student Life Center with another record enrollment of 2496 students. This facility has enhanced our service to our students and to our community. We continue a number of construction projects as we seek to convert under-utilized space into classrooms. Virtually all classroom space is filled as our enrollment has climbed. Our traditionally low enrollment areas have also seen significant increases. The future of Orangeburg-Calhoun Technical College is bright as we strive to train the workforce to meet the demands of the businesses and industries that will serve our counties.

During our 35 year history, our mission has remained unchanged-to serve the economic and social development of the citizens of Orangeburg and Calhoun Counties. A point of access to higher education that promotes workforce skills is at the heart of our focus. Recent research indicates that at least 65% of our workforce needs technical skills provided by a two-year associate degree. For the economic future of our counties, it is imperative that we keep abreast of the knowledge-base and current technology that is needed to provide relevant training for our changing industrial base. It is also necessary that the message be clear to our citizens that they must avail themselves of skills to perform in the workplace.

Our Five Year OCtech Strategic Plan is the basis of the college workplan and is updated each spring. Each year we will evaluate this plan to ensure that we are making progress towards our goals and making modifications when needed. Ideas from our stakeholders are incorporated into our goals. This year the OCtech Foundation is developing its own Strategic Plan so that they may better support the college and its mission.

The annual report gives insight into the college and the instructional programs that we offer. Highlights of the accomplishments of our faculty, staff, and programs are given so that you may see the high caliber of dedicated professionals that are the core of OCtech. We are especially proud of the accreditations that our automotive (NATEF) and electronic engineering technology (ABET) programs received this year. This is certainly an indication of the high quality programs that we have. All of our programs that are eligible for a national accreditation have now achieved that status. The statistical information provides an analysis of enrollment as well as a financial overview of the College.

This is the third year that we have had double digit increases in enrollment. The fall of 2002 began the era of Lottery Assisted Tuition Act. Last year we had over 1301 students receive some funds from the lottery and a total of \$1,017,879.00 was disbursed. Students are required by the legislation to apply for Pell Federal Aid to be eligible for the lottery assistance. This has greatly increased the volume seen in our financial aid office; our staff has worked tirelessly to accommodate our students.

The demand for health care professionals and industrial technicians continues to be greater than our number of graduates. We have more health care applicants than we can accommodate but continue to look for ways to increase our enrollment in those programs. We face tasks of finding adequate nursing instructors and clinical space. We are also challenged with helping parents and potential students realize that there is great need for technicians in the industrial workplace and that a two-year degree opens many doors for rewarding careers.

As funding dwindles from the state, OCtech has had to look to the private sector for assistance. Last year the OCtech Foundation completed a successful Capital Campaign for a variety of building projects and college needs. Their support has made it possible to provide needed equipment and furnishings for our students.

I hope that you will review our Annual Report. Exciting things are happening at the college as we build futures for our communities.



Dr. Anne S. Crook
President



“A better and different world will not be built by indifferent people. If you use what you have learned wisely, you will continue to grow.”

- Inez Tenenbaum
State Superintendent
of Education at the
May 15, 2003
Commencement
Exercise

ORANGEBURG - CALHOUN
TECHNICAL COLLEGE

In the News



Assisting Dr. Crook with the ribbon cutting are (from left to right) David Summers (Chairman of Calhoun County Council), John Rickenbacker (Chairman of Orangeburg County Council), Larry Patrick (Chair of OCtech Area Commission), Dr. Anne Crook (OCtech President), Herb Bradley (Chairman of OCtech Foundation), Rep. Harry Ott, and Sen. John Matthews.

THE GRAND OPENING:

Orangeburg-Calhoun Technical College opened its Student Life and Community Center during ribbon cutting ceremonies Wednesday, April 23, 2003.

Dr. Crook welcomed those in attendance and thanked the community for its support of the project. While previously referred to as the Student Services Building, Dr. Crook said, "The new facility will now be named the Student Life and Community Center to more accurately reflect the building's true function." According to Dr. Crook, "The College is now in an even better position to serve our citizens and industries."

The 37,000 square foot building houses admissions, student records, financial aid, job placement, advisement, tutoring and assessment services. Previously, these services were spread

across campus in several buildings. Centralizing student services in the new building frees space elsewhere on campus to be used as classrooms and faculty offices.

The Continuing Education Department and The Center for Accelerated Technology Training are now located in the new building. These areas serve the needs of new, expanding, and existing industries and businesses.

The Frank P. Tourville Technology Learning Lab, an 80-station computer personal lab, is available during day and evening hours. Students, as well as members of the community, are encouraged to come and utilize the technology available to them in the lab.

The Student Life and Community Center also houses a cafeteria, a dining and reception hall, community education classrooms, and a boardroom.



South Carolina Secretary of Commerce Bob Faith visited the OCtech campus in April as part of his state-wide "Open Door Tour."

THREE OCtech PROGRAMS GAIN NATIONAL CERTIFICATION:

Three more of OCtech's programs that qualify for certification gained just that this year.

In June, the National Automotive Education Foundation (NATEF) certified the automotive training program. An institution may be certified by NATEF in as many as eight areas. Since OCtech's program received certification in all eight areas, it qualified for the National Institute for Automotive Service Excellence (ASE).

In September, OCtech's Nursing program received notice that it would continue its accreditation by the National League for Nursing Accreditation Commission (NLNAC). The Nursing Program has had accreditation since 1987. The program's excellence is further validated by the consistently high NCLEX (the licensure exam for registered nurses) first time pass rates earned by OCtech graduates. According to the NLNAC reviewers, OCtech's first time pass rate on the NCLEX exam has rated consistently above South Carolina and national averages since the inception of the program. Most recently, 97% of OCtech's 2003 ADN graduates passed the NCLEX exam on their first attempt.

Also in September, OCtech's Electronics Engineering Technology Program was notified of its accreditation by the Accreditation Board for Engineering and Technology (ABET.) ABET is the recognized accreditor for college and university programs in applied science, computing, engineering, and technology. ABET's accreditation process is designed to advance and assure the quality of professional education.

In ABET's report to the college, reviewers commented on the excellent employment rate of the program's graduates. They noted that all graduates receive employment in their chosen field and that the demand for OCtech graduates currently exceeds the supply. According to John Smoak, Electronic Instrumentation Program Coordinator, "Industries seek qualified people for technical positions and OCtech graduates have historically secured desirable jobs at competitive salaries."



Don Gaskin, Automotive Program Coordinator, is pictured with students enrolled in OCtech's automotive curriculum.



Dr Anne Crook, OCtech president, congratulates the ADN faculty on the continuing accreditation of the Associate Degree Nursing program by the National League for Nursing Accrediting Commission.



John Smoak, Electronic Instrumentation Program Coordinator, Walt Tobin, Vice President for Academic Affairs, Dr. Anne Crook, OCtech President, Dave McCahill, Industrial Technology Director, and Jim Link, Electrical Engineering Program Coordinator.

OCtech Foundation

A CAPITAL SUCCESS

What an exciting year this has been for the Orangeburg-Calhoun Technical College Foundation! Our Foundation Board members, College faculty and staff, and friends of the College have put forth great effort in our community to glean support for the Capital Campaign. Hard work has been rewarded. We have received outstanding support from both Calhoun and Orangeburg Counties with their pledge of full funding for the College's operating expenses.

Major corporations and industry stepped forward with gifts that have been recognized with naming opportunities in our new and renovated buildings. Community members generously committed financial support for the Capital Campaign. And, impressively, we received pledge commitments from 100% of the area commission members, Foundation Board members, and the College's faculty and staff. What a fulfilling experience it has been to be a part of this community effort.

As you can decipher from our graph, we not only met our goal of one million dollars, but also exceeded it by over \$300,000.00. These funds will be utilized to purchase such items as furnishings and equipment for the Student and Community Life Center, the Learning Resource Center, and the Williams Building.

The Capital Campaign did receive major emphasis this year. However, the Foundation has many on-going projects. One project is that of scholarships. Over

\$16,000 in scholarships was awarded to students during 2003-2004. Special recognition of faculty and staff through the Community of Character Initiative is an avenue that we utilize to support the employees of the College. The Foundation's Annual Fund also provides monies for professional development, emergency loans, and other mini-grants as designated to assist the College in meeting its goals.

A special thanks goes to our sustaining Annual Fund supporters for their commitment to these and other projects and to the College.

Since planning is essential to success, our Foundation has developed and implemented its own strategic plan to direct our efforts. This will insure that we maintain a continuous focus in support of our goals.

In closing, we are thankful for the circle of friends that have stepped forward to the challenge of support for the College and the Foundation. We look forward to the opportunities of the future.

Penny Summers

Dean of Planning, Research and Development

(803) 535-1230

Capital Campaign Totals \$1,338,200

\$132,330	OCtech employees, Foundation Board Members and Area Commissioners
\$475,870	Business, Industry and Community
\$730,000	Government

New Alumni Association

Much planning for this project has been done by community members and graduates, as well as our own faculty and staff. Please watch the paper for announcements regarding the spring meeting.



Since first opening in April, 2003, the Tourville Learning Lab has had over 21,176 sign-ins!

Student Services



Linda Bonnette assists at a busy Student Services sign-in desk.

USING TECHNOLOGY TO IMPROVE SERVICES

OCtech students now have two on-line resources to access student information through Web Advisor and Campus Cruiser, new tools introduced this fall.

According to Bobbie Felder, Dean of Student Services, "Web Advisor is an excellent resource for students and offers the college a more efficient way to serve its students. By using Web Advisor, a student has access to college data 24 hours a day, seven days a week. Web Advisor may be accessed from any computer with internet access both on and off campus."

Through Web Advisor, students currently enrolled in the college may check grades, obtain information on the status of financial aid, and review their student profiles. It is a planning tool for students as well. Current and prospective students may use Web Advisor to search for classes and to develop a tentative schedule. Web Advisor also allows a student to review their progress towards completing a program of study and target an exact graduation date.

On-line registration is a growing trend in higher education, and Web Advisor offers this option. Felder said that the college's goal is to have 45% of the second year associate degree students register via Web Advisor by fall 2004. However, she reiterated that "Web Advisor is not a replacement for faculty advisors or counselors on campus. Advisors and counselors are available to serve students on a daily basis. Web Advisor just offers a mechanism that many students may find more convenient at times."

Campus Cruiser enables anyone to access campus announcements and calendars for up to date information on campus events. Students have access to personal email accounts, a personal calendar, message boards and email access to students enrolled in the same class, and to faculty and much more. Campus Cruiser is a great way for students to manage time and resources!

Web Advisor and Campus Cruiser are accessed from the OCtech homepage at www.octech.edu. A detailed training manual may be obtained from this site as well.

Enrollment

Since 1999, enrollment has increased 40%.



Financial Aid Disbursements

The amounts of funds awarded increased 58% in one year.



Faculty Highlights

EDUCATORS OF THE YEAR



As Director of Information Technology, Gary Foley is responsible for all aspects of the college's computer technology. This includes planning, evaluating, purchasing, and maintaining all computer systems, in addition to the management of the IT department. He also provides continuous technological instruction to the faculty and staff.



Jessie Baxter-Singleton has been a member of the OCtech staff for 23 years. She is the administrative specialist for the Arts/Humanities and Industrial Technology departments. Before assuming these responsibilities, she worked with the college's Student Success (GED) program. She is a member of the Foundation Assistance Team and helps with the annual fundraising activities of the OCtech Foundation.



As Program Coordinator for Electronic Engineering Technology, John Smoak provides quality instruction through his lectures and labs, changing curriculum as needed to keep pace with the demands of industry.

OCtech Awards Master Instructor Certificates

Orangeburg-Calhoun Technical College awarded fourteen of its instructors with a Master Instructor Certificate on Friday, January 3, 2003. The Master Instructor program at OCtech is the only one in South Carolina. It was initiated in 2001 to encourage professional development among faculty to enhance performance in the classroom.

To receive Master Instructor Certification participants must complete five courses that focus on curriculum, instruction, technology utilization, and adult education.



Master Instructors recognized at Spring Conference included (left to right) Lorraine Watson, Warren Yarbrough, June Sloop, Elaine Vincent, Suzanne Switzer, Don Gaskin, Jodi Ott, Duanne Reddick, Fran Andrews, Forest Mahan, Dallas Collins, Marti Hane, Carla Haigler, and Jean Danner.

ARTS / SCIENCES

Katie Haglar joined OCtech from Calhoun Academy as a new Biology instructor.

Fredereck Cooper joined us from Williamsburg Tech to replace Eric Ham.

A new Integrated Science course was added.

BUSINESS

Rebecca Evans was hired as a new Accounting Professor.

Sandra Young, Business Director, was named to the ACBSP Board of Directors Nomination Committee

Jean Danner, Office Systems Technology faculty member, was named the 2003 Post-Secondary Teacher of the Year by the South Carolina Business Education Association. Jean was also named to the Richland County School District 1 Blue Ribbon Committee .

COMPUTER TECHNOLOGY

Latrice Singletary joined the faculty this year.

Latrice Singletary and **Eric Ham** have passed some of the Microsoft Certified Systems Engineer exams this year and continue to work to complete this program.

New computer labs are in the 1600 building and eventually we will all have offices in this building, so Computer Technology has been moved to the 1600 building.

The Computer division had eight students pass at least one of the MCSE certification exams this past year. Also, one student passed the Cisco certification exam, one student passed the A+ certification exam, and five students passed Microsoft Office User Specialist certification exams.

HEALTH SCIENCES

Bonnie Fanning and **Beth Blackburn** were members of the South Carolina Society of Clinical Laboratory Sciences and American Society of Clinical Laboratory Sciences professional organizations. Bonnie was a member of SCTEA. Beth joined the American Society for Microbiology organization

Bonnie and Beth along with their students participated in the SCSCLS Student bowl competition . (More than 200 MLT and MT students and educators attended.)

A new hematology instrument was added to the lab. **The Info 1800 Plus Hematology Analyzer runs 18 different tests in seconds.**

Six MLT graduates sat for the ASCP national certification exam. Five received a 100% pass rate and the sixth one had to reschedule her exam due to electrical difficulties during her exam. (We hope she also has a 100% pass rate)

Beth attended the national American Society for Microbiology conference in May, in Washington DC. Bonnie attended the American Society for Clinical Laboratory Sciences Educators' conference in March in New Orleans.

Radiology faculty and students attended the South Carolina Society of Radiologic Technology Annual meeting in Myrtle Beach.

A General Radiography Certificate program began and accepted 10 students into the Fall, 2002 class. Students completing the program will be able to work in orthopedic offices and outpatient imaging centers.

Fran Andrews served as Vice President for Capitol Chapter of Radiologic Technology and Chairman of the SCSRT Radiology Educators Council. Fran also completed the Master Instructor Program at OCtech, and served on the District 5 School Improvement Advisory Board and The Technology Center Advisory Board.

Meredith Mathis was hired as a new Clinical/Didactic Instructor for the program.

PUBLIC SERVICE / SOCIAL & BEHAVIORAL SCIENCE

Williette Waring became a full-time Legal Instructor.

Alex Miller joined us as a new Sociology instructor in August.

Dr. Suzanne Switzer was inducted into the Who's Who Historical Society and will appear in the 2003 edition of International Who's Who of Professionals, having demonstrated exemplary achievement and distinguished contributions to the educational and business community.

Dr. Suzanne Switzer and **Ms. Jody Ott** are working with a Partnership Team on a Community of Character Initiative. The purpose is to promote a different ideal character trait each month at the child development centers that OCtech uses for laboratory experience in Orangeburg and Calhoun counties. The Early Childhood Development students, under the instruction of Dr. Switzer and Ms. Ott, will be teaching a different character trait each month using language arts, creative movement, music, and art.

Gressette Learning Resource Center/Library

The Gressette Learning Resource Center/Library has had a busy year. Here are a few highlights:

- Migrated to a new library automation software (DRA)
- Moved into temporary quarters while facilities are being renovated
- Added new staff position - Information Resource Consultant
- Added four electronic databases: MagillOnAuthors, MagillOnLiterature, Opposing Viewpoints, and Newsbank
- Added an additional 8,000 titles to our eBook collection
- Recorded 20,842 database searches
- Provided 91 instructional sessions to 1,157 students

Continuing Education

OCtech's Continuing Education Division formed a partnership with the Orangeburg County Chamber of Commerce to form a Customer Service Academy. The academy has been established to provide affordable customer service skills training to local business owners/managers and their frontline personnel. Classes are offered beginning in October 2003.

OCtech's Continuing Education Division is now offering a new series of training programs focusing on con-

struction & maintenance, quality & process improvement and manufacturing. These training programs are aligned with industry skill standards and offer students training in both technical (hard skills) and interpersonal (soft skills) areas.

The construction and maintenance craft training programs (hard skills) offered by OCtech were developed by the National Center for Construction Education and Research (NCCER). OCtech has been recognized by NCCER as an Accredited Training and Education Facility (ATEF).

Continuing Education's Dietary Manager's Program was approved by the national Dietary Managers Association in December of 2002. The program trains dietary managers to operate food services in long-term care facilities, hospitals, schools, correctional facilities and other non-commercial foodservice settings. A local advisory board was organized to oversee the program and an outstanding list of faculty was chosen to teach the four required courses.

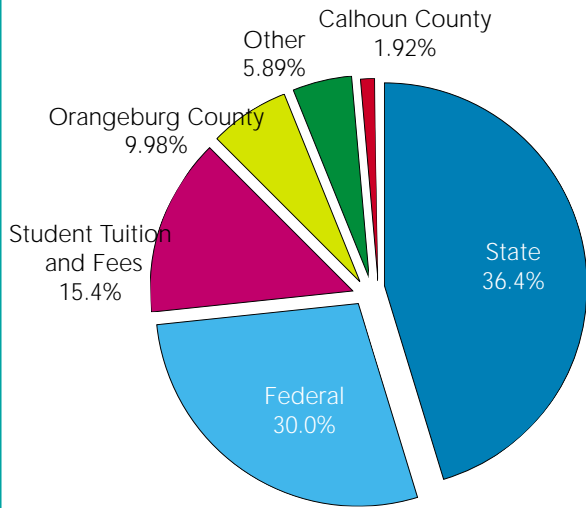
The Phlebotomy Certification Certificate Program offered through Continuing Education underwent significant changes to make it more closely aligned with our credit program. Students are assured of getting individual attention in preparing to become licensed Phlebotomists because a class limit of 12 students has been established. Additional information has been added to the classes concerning job skills such as resume writing and interviewing skills. National certification tests are now available through Continuing Education on a monthly basis. We have achieved a 93% passing rate on the NCCT, a national certification test for Phlebotomists.



The new gates at the OCtech entrances were made by our very own Machine Tool Technology students.

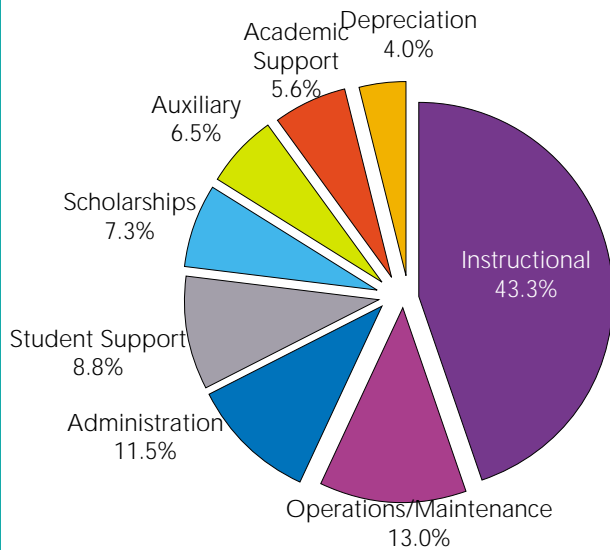
Pictured left: Instructors Michael Morris and Duane Reddick pose with students in front of gates.

Revenues



Student Tuition & Fees	\$ 2,147,723
Federal	4,232,519
State	5,081,250
Orangeburg County	1,392,000
Calhoun County	267,230
Other	821,702
TOTAL	\$ 13,942,424

Expenses



Instructional	\$ 6,983,522
Academic Support	894,905
Student Support	1,419,689
Operations/Maintenance	2,087,030
Administration	1,847,650
Scholarships	1,180,981
Auxiliary	1,045,486
Depreciation	636,132
TOTAL	\$ 16,095,395

Major Revenue Sources 2002-2003

	<u>2001-02</u>	<u>2002-03</u>
Tuition	\$ 4,172,447	\$ 5,340,779
Less Tuition paid		
by grants:	(1,997,207)	(3,193,056)
Net Tuition	2,175,240	2,147,723
State	6,984,924	5,081,250
Orangeburg Co	1,011,012	1,392,000
Calhoun Co	210,270	267,230
Federal	4,311,331	4,232,519
Other	<u>700,287</u>	<u>821,702</u>
Total	\$15,393,064	\$ 13,942,424

Area Commission



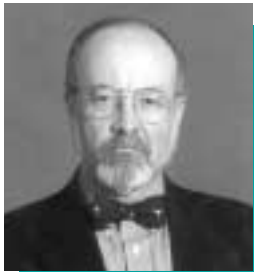
Larry W. Patrick, Chair
Bowman, SC



Edward Griffith
St. Matthews, SC



Marikay Harris
Santee, SC



Dr. Simons Hane
Fort Motte, SC



Donnie Jameson
Orangeburg, SC



Dr. Margaret Felder Wilson
Orangeburg, SC



Foundation Board

Orangeburg-Calhoun Technical College Foundation, Inc. Board Members 2003

Herb Bradley, Chairman

Dwight C. Summers, Jr., Vice-Chairman

Penny Summers, Executive Director

Angela Blalock

A. L. Brewington, Emeritus

Anne Crook

Gary Dietrich

Dawes Edwards

Clarence Evans

Becky Fairey

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F. Simons Hane

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Bob Jennings

Dallas W. Lovelace, III

Georgia Montgomery

Sherrill Newnam

Harry O'Quinn

Wes Price

Vivian Ross-Bennett

Randolph D. Smoak, Jr.

Robert L. Utsey, Jr.

Mary Jo Wannamaker

Susan Dukes Webber

Bill Welch

Paul Whatley

Alva Whetsell

A photograph of a large, dark stone sign for Orangeburg-Calhoun Technical College. The sign is partially obscured by a fence in the foreground and trees in the background. The text on the sign is in large, white, capital letters.

ORANGEBURG - CALHOUN
TECHNICAL COLLEGE



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NONDISCRIMINATION POLICY

Orangeburg-Calhoun Technical College is committed to a policy of equal opportunity and equal access in student services programs and student employment and in faculty and staff personnel administration without discrimination based on race, color, religion, sex, age, national origin, political affiliation, legally identified disabilities, veteran, or marital status. Title IX and Section 504, Compliance Officer: Tyrone Russell, 3250 St. Matthews Road, Orangeburg, SC 29118-8299. Telephone: (803) 535-1207.