The mission of the OCtech Library, Health Sciences Media Center, and Student Success Center is to support the purposes and programs of Orangeburg-Calhoun Technical College, as detailed in the College mission statement, with particular emphasis in the areas of meeting the community’s need for a literate and technically-competent workforce and of providing students with the knowledge, skills and attitudes in areas of oral and written communication, problem-solving, use of cutting-edge technology, and development of interpersonal skills for workplace competencies or for transfer to other institutions of higher learning.

In order to provide an atmosphere conducive to appropriate use of services and facilities, the following regulations and expectations will be in place for the Orangeburg-Calhoun Technical College Library, Health Sciences Media Center, and Student Success Center.

Primary use of the Library, Health Sciences Media Center, and Student Success Center is for academic and Orangeburg-Calhoun Technical College-related business. Other uses can apply with the approval of the Head Librarian, Student Success Center Director, and the Vice President for Academic Affairs. Library, Health Sciences Media Center, and Student Success Center patrons are required to comply with these Regulations and Expectations.

- **The following actions are prohibited in the Library, Health Sciences Media Center, and Student Success Center:**
Orangeburg-Calhoun Technical College
Statement of Procedure

Title: Regulations and Expectations for Conduct in the Orangeburg-Calhoun Technical College Library, Health Sciences Media Center, and Student Success Center
Number: 6.004.01
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- Selling and/or soliciting for services, money or items
- Distributing or posting printed materials/literature that have not been approved by the College
- Any behavior that is disruptive to library use of other patrons
- Intentionally damaging, destroying or stealing OCTC, student, or employee property.
- Removing Library materials from the premises without using established lending procedures
- Bringing children under the age of 15 into the Library, Health Sciences Media Center, or Student Success Center without approval of the Head Librarian or Student Success Center Director

Failure to comply with the Library’s established regulations and expectations may result in exclusion from the Library, Health Sciences Media Center, and Student Success Center for the day, or permanently, and/or in arrest. Daily expulsion is at the determination of the Library Director and Student Success Center Director. Permanent expulsion will be determined by the Library Director, Student Success Center Director, and the Vice-President of Student Affairs.

Theft of Library materials is a federal offense and may result in permanent exclusion from the Library and arrest. The Chief of Campus Public Safety and Security will be consulted in matters of this magnitude.