



ORANGEBURG-CALHOUN TECHNICAL COLLEGE
3250 ST. MATTHEWS RD.
ORANGEBURG, SC 29118

REQUEST FOR WRITTEN QUOTATION

RFQ #: OC-13-1819

Issue Date: March 1, 2019

Buyer: Scarlet Geddings

Phone: 803-535-1243

Open Date: March 14, 2019 @ 5:00 p.m.

Public opening not held for quotes.

Orangeburg-Calhoun Technical College is soliciting quotes for services to vinyl wrap six (6) tractor trailers to achieve a standard look the Professional Truck Driving Program. The following specifications apply:

- Trailer Size:
 - 53 ` X 13.6 `
 - All trailers have barn doors.
- Trailer Condition:
 - a. Two (2) trailers currently have vinyl lettering on both sides which will need to be removed.
 - b. Trailers will require Power Wash, Acid Wash, and a possible rewash to remove oxidation.
 - c. Trailers are all flat sided, but there are the normal rivets that need to be considered.
- Installation:
 - a. Installation may be done on the OCtech campus inside an indoor bay. Bay provides room for only one trailer at a time. If installation is provided off-campus, schedules must be coordinated for delivery and pick-up of each trailer. Mileage to and from the facility will be factored into the cost of the bid.
- Wrap Area:
 - a. The trailers must be wrapped on both sides and the rear.
 - b. Price for wrap should include spot graphics and installation for doors on the cab (six cabs)
- OCtech will provide artwork for wraps.

Site visits to view the trailers and indoor bay may be arranged by contacting Greg Sharpe at 803-535-1206 or sharpeg@octech.edu.

OCtech is in the process of procuring two of the trailer that will be included in this project. Work will be coordinated with the vendor when all trailers are available.

All quotes must be returned by March 14, 2019 @ 5:00 p.m.

Scarlet Geddings
Purchasing Officer
Orangeburg-Calhoun Technical College
3250 St. Matthews Road
Orangeburg, SC 29118
geddingss@octech.edu
803-535-1243 phone
803-535-1388 fax

QUOTE SCHEDULE
RFQ # OC-13-1819
Vinyl Wrap Six Truck Trailers
Deadline: March 14, 2019 @ 5:00 pm

Item #		Description		Per Trailer	
1.		Vinyl Wrap for Six Truck Trailers List additional fees below:			

Submitted by:

Company NameAddressPhone

Company Contact

Quote cost of vinyl wrap on trailers as specified.

Quotes are requested on the products listed.

Awards may be made to multiple bidders.

Deliveries shall be made to:
Orangeburg-Calhoun Technical College
Attn: Shipping and Receiving
3250 St. Matthews Rd.
Orangeburg, SC 29118.

**Unit price to be shown for each item.

Do not add any taxes to this Request for Quotation.

NO Public Opening: No public opening will be held for requests for quotations.

Manufacturer's standard warranty will be required in writing at the time of delivery of product.

Offerer's quoting other than specified must include the catalog number and manufacturer's name of the item offered and attach manufacturer's latest catalog and/or specifications sheets with their return bid.

The successful bidder must furnish and deliver required equipment and or products with operational instructions to be given.

Delivery : Delivery and invoicing must be completed in a timely manner.

The right is reserved to reject any quotation in which the delivery time indicated is considered sufficient to delay the operation for which the commodity is intended.

Quotations other than by manufacturer, must be submitted by factory authorized dealers only.

ORANGEBURG-CALHOUN TECHNICAL COLLEGE WILL ACCEPT FAXED QUOTATIONS. Faxes must be sent to the attention of Scarlet Geddings at 803-535-1388.

Quotes must be received in the Purchasing Department on or before the date stated. Please reference title and quote number on return envelope.

If a statement of award is desired, enclose a stamped, self-addressed envelope.

GENERAL PROVISIONS

1. Orangeburg-Calhoun Technical College reserves the right to reject any and all quotes in whole or in part, to waive all technicalities and to cancel the solicitation.
2. Unit Prices: Unit prices will govern over extended prices unless otherwise stated in notice.
3. Offeror's Qualifications: Offerors must, upon request of the College furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these specifications. The College reserves the right to make the final determination as to the bidder's ability to provide the products or services requested herein.
4. Offeror's Responsibility: Each offeror shall fully acquaint himself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this bid. It is expected that this will sometimes require on-site observation. The failure or omission of an offeror to acquaint himself with existing conditions shall in no way relieve him of any obligation with respect to the quote or to the contract.
5. Award Criteria: The contract shall be awarded to the lowest responsible and responsive bidder(s) whose quote meets the requirements and criteria set forth in the Request For Quote.
6. Specifications: Any deviation from specifications indicated herein must be clearly pointed out; otherwise, it will be considered that items offered are in strict compliance with these specifications, and successful bidder will be held responsible thereof. Deviations must be explained in detail on separate attached sheet(s).
7. DEADLINE FOR SUBMISSION OF OFFER: Any offer received after the procurement officer of the governmental body or his designee has declared that the time set for opening has arrived, shall be rejected unless the offer has been delivered to the designated purchasing office or the governmental bodies' mail room which services that purchasing office prior to the bid opening. [R.19-445.2070(H)]
8. BID IN ENGLISH & DOLLARS: Offers submitted in response to this solicitation shall be in the English language and in US dollars, unless otherwise permitted by the Solicitation.
9. OMIT TAXES FROM PRICE: Do not include any sales or use taxes in Your price that the State may be required to pay.
10. PROTEST: Right to protest under Section 11-35-4210(1) of the SC Consolidated Code does not apply. RE: Small Purchases (less than \$50,000 in actual or potential value) Section 11-35-1550(3).

PROCUREMENT PREFERENCES

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

PREFERENCES - SC/US END-PRODUCT (SEP 2009): Section 11-35-1524 provides a preference to vendors offering South Carolina end-products or US end-products, if those products are made, manufactured, or grown in SC or the US, respectively. An end-product is the tangible project identified for acquisition in this solicitation, including all component parts in final form and ready for the use intended. The terms "made," "manufactured," and "grown" are defined by Section 11-35-1524(A). By signing your offer and checking the appropriate space(s) provided and identified on the bid schedule, you certify that the end-product(s) is either made, manufactured or grown in South Carolina, or other states of the United States, as applicable. Preference will be applied as required by law. Post award substitutions are prohibited. See "Substitutions Prohibited - End Product Preferences (Sep 2009)" provision.

PREFERENCES - RESIDENT VENDOR PREFERENCE (SEP 2009): To qualify for the RVP, you must maintain an office in this state. An office is a non-mobile place for the regular transaction of business or performance of a particular service which has been operated as such by the bidder for at least one year before the bid opening and during that year the place has been staffed for at least fifty weeks by at least two employees for at least thirty five hours a week each. In addition, you must either: (1) maintain at a location in South Carolina at the time of the bid an inventory of expendable items which are representative of the general type of commodities for which the award will be made and which have a minimum total value, based on the bid price, equal to the lesser of fifty thousand dollars [\$50,000] or the annual amount of the contract; or (2) be a manufacturer headquartered and having an annual payroll of at least one million dollars in South Carolina and the end product being sold is either made or processed from raw materials into a finished end product by that manufacturer or its affiliate (as defined in Section 1563 of the Internal Revenue Code).

SUBSTITUTIONS PROHIBITED - END PRODUCT PREFERENCES (SEP 2009): If you receive the award as a result of the South Carolina end product or United States end product preference, you may not substitute a non-qualifying end product for a qualified end product. If you violate this provision, the State may terminate your contract for cause and you may be debarred. In addition, you shall pay to the State an amount equal to twice the difference between the price paid by the State and your evaluated price for the item for which you delivered a substitute. [11-35-1534(B)(4)]

Please check below all preferences that you are claiming:

- South Carolina End Product
- US End Product
- Resident Vendor

Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference or the Resident Contractor Preference. Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)). (check only one)

In-State Office Address same as Home Office Address

In-State Office Address same as Notice Address
