

	<p align="center">State of South Carolina</p> <p align="center">Amendment One</p>	Solicitation: Date Issued: Procurement Officer: Phone: E-Mail Address: Mailing Address:	OC-18-1819 April 15, 2019 Scarlet Geddings 803-535-1243 geddings@octech.edu ORANGEBURG-CALHOUN TECH PURCHASING OFFICE 3250 St. Matthews Rd. Orangeburg SC 29118-8222
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DESCRIPTION: **Microsoft Office 365 Migration**

USING GOVERNMENTAL UNIT: **Orangeburg-Calhoun Technical College**

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS: ORANGEBURG-CALHOUN TECHNICAL COLLEGE PURCHASING OFFICE 3250 St. Matthews Rd. Orangeburg SC 29118-8222	PHYSICAL ADDRESS: ORANGEBURG-CALHOUN TECHNICAL COLLEGE PURCHASING OFFICE 3250 St. Matthews Rd. Orangeburg SC 29118-8222
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SUBMIT OFFER BY (Opening Date/Time): **04/23/2019** @ **5:00 p.m.** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: . (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: 1 Original with Pricing, **3** Copies without pricing.

CONFERENCE TYPE: Not Applicable DATE & TIME: (As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)	LOCATION: Not Applicable
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AWARD & AMENDMENTS	Award will be posted by 5:00 p.m. on 05/01/2019 . The award, this solicitation, any amendments, and any related notices will be posted at : www.octech.edu/about/procurement-office .
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR <small>(full legal name of business submitting the offer)</small>	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
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AUTHORIZED SIGNATURE <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>	DATE SIGNED
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TITLE <small>(business title of person signing above)</small>	STATE VENDOR NO. <small>(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)</small>
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PRINTED NAME <small>(printed name of person signing above)</small>	STATE OF INCORPORATION <small>(If you are a corporation, identify the state of incorporation.)</small>
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OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)

Sole Proprietorship
 Partnership
 Other _____

Corporate entity (not tax-exempt)
 Corporation (tax-exempt)
 Government entity (federal, state, or local)

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	_____ Area Code - Number - Extension Facsimile
	_____ E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Home Office Address _____ Payment Address same as Notice Address (check only one)	_____ Order Address same as Home Office Address _____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences . ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

_____ In-State Office Address same as Home Office Address _____ In-State Office Address same as Notice Address **(check only one)**

Amendment One

Deadline Extended

Submit Proposal by April 23, 2019 at 5:00 p.m.

Number of Copies

Offerors will need to submit **Three** individual paper copies of your original offer. One original with pricing and three copies without pricing. **If submitting confidential information, a redacted copy is required as well.**

All copies requested must be delivered no later than the date and time specified on the cover page of the solicitation to the following address:

Orangeburg-Calhoun Technical College
Attention: Solicitation Number OC-18-1819
Procurement Manager: Scarlet Geddings
3250 St. Matthews Rd., Orangeburg, SC 29118

Questions from Vendors

QUESTIONS FROM OFFERORS - AMENDMENT (JUN 2017)

The solicitation is amended as provided herein. Information or changes resulting from questions will be shown in a question-and-answer format. All questions received have been reprinted below. The "state's response" should be read without reference to the questions. The questions are included solely cross-reference to the potential offeror that submitted the question. Questions do not form a part of the contract; the "state's response" does. Any restatement of part or all of an existing provision of the solicitation in an answer does not modify the original provision except as follows: underlined text is added to the original provision. Stricken text is deleted. [02-2a097-1]

Questions: Set 1

1. What is the current Exchange version in the existing Office365 hybrid environment?
 - a. Exchange 2010
2. What is the AD forest and domain level the existing hybrid environment is currently installed on?
 - a. octech.edu
3. Is ADFS currently in use? If so which version?
 - a. 6.3
4. Is the exchange 2010 server having the latest Cumulative update installed on?
 - a. For security purposes, these aspects of the IT Environment at OCTech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerors to Submit, found in pages 16-19 of the Request for Proposal.
5. How many SMTP domains do you use?
 - a. 2
6. Do you have any bandwidth considerations or throttling?
 - a. We have 200mb bandwidth. We throttle wireless clients.

7. Are there any physical load balancers in place?
 - a. No
8. What is the Azure AD connect version you are running on?
 - a. 1.1.880
9. How many forests do you have?
 - a. 1
10. How many domains do you currently manage?
 - a. 1
11. What SPAM solution is in place?
 - a. For security purposes, these aspects of the IT Environment at OCtech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerers to Submit, found in pages 16-19 of the Request for Proposal.
12. What tools do you have available to distribute content?
 - a. -
13. Are you using any Apple/Mac computers?
 - a. Yes
14. Are you using third-party software for your mobile device needs (for example, RIM BlackBerry Enterprise Server, Good Technologies)? If yes, those tools relays to Exchange On-Prem or Office 365?
 - a. No
15. Do you have any proxy or caching services?
 - a. ADFS Proxy
L;
16. Do you use any custom business applications or processes that use Exchange Server directly or indirectly (for example, Exchange Web Services)?
 - a. NEC Phone System, Skype, Text to email, etc...
17. If you use public folders, please describe how they are used (for example, as storage or mail-enabled applications).
 - a. -
18. If you use an email archiving solution, please describe the solution, user groups, and solution that it is addressing.
 - a. For security purposes, these aspects of the IT Environment at OCtech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerers to Submit, found in pages 16-19 of the Request for Proposal.
19. Do you use an email backup solution? If so, what is the solution?
 - a. For security purposes, these aspects of the IT Environment at OCtech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerers to Submit, found in pages 16-19 of the Request for Proposal.
20. How often do you backup your exchange servers?
 - a. Daily
21. Do you have legal or compliance requirements for email content?
 - a. -
22. Do you use Information Rights Management for your email solution?
 - a. For security purposes, these aspects of the IT Environment at OCtech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerers to Submit, found in pages 16-19 of the Request for Proposal.
23. Do you use an email encryption solution (for example, S/MIME or PGP)?
 - a. For security purposes, these aspects of the IT Environment at OCtech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerers to Submit, found in pages 16-19 of the Request for Proposal.

24. Is voice mail currently integrated with your email system (for example, is voice mail delivered to user inboxes)?
 - a. Yes
25. Are you using a Data Leakage Solution (DLP) or on-premises email filtering solution?
 - a. For security purposes, these aspects of the IT Environment at OCtech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerers to Submit, found in pages 16-19 of the Request for Proposal.
26. Do you have a fax or SMS solution in place?
 - a. SMS
27. Outlook 2016 computers are in LAN or do you have remote users?
 - a. Yes
28. In your current hybrid scenario, your public DNS mail records are pointing to Exchange On-Prem or Office 365 or Barracuda?
 - a. For security purposes, these aspects of the IT Environment at OCtech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerers to Submit, found in pages 16-19 of the Request for Proposal.
29. In case that your current mail flow are managed by Barracuda Firewall, Barracuda is a MUST? Or mail flow could be redirected to Office 365 to take advantage of Exchange Online Protection.
 - a. For security purposes, these aspects of the IT Environment at OCtech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerers to Submit, found in pages 16-19 of the Request for Proposal.
30. Considering current Office 365 mailboxes retention policies for students. Do you have retention policies defined for Office 365 Staff mailboxes or will be using the same policies as the students?
 - a. -
31. Can the bid due date be extended from 4/18/2019 to 5/2/2019?
 - a. Project is expected to be completed between May 2, 2019 and May 20, 2019.

Questions: Set 2

1. Whether companies from Outside USA can apply for this? (like, from India or Canada)
Outside USA companies may apply as long as all conditions in the Request for Proposal are met.
2. Whether we need to come over there for meetings?
Services are expected to be performed here at the College.
3. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)
The level of remote access that will be granted to vendors has not yet been determined. It will be very little, if any. Work is expected to be completed on campus.
4. Can we submit the proposals via email?
Proposals must be submitted by mail or hand delivered. The requirements for number of copies and the address are on page 1 and 5 of the Request for Proposal.

Questions: Set 3

- 1) According to the below Office 365 requirements to be configured, can you let us know which ones that you will require for the Migration?:

<input checked="" type="checkbox"/> Exchange Online	<input type="checkbox"/> journaling	<input checked="" type="checkbox"/> AAD Connect	<input checked="" type="checkbox"/>
ADFS			
<input type="checkbox"/> Exchange Online Protection	<input checked="" type="checkbox"/> Email Encryption	<input type="checkbox"/> DLP	
<input type="checkbox"/> Online Archive			
<input type="checkbox"/> MDM Intune (EMS License required)			
<input type="checkbox"/> Blackberry services			
<input type="checkbox"/> Azure Password portal (Azure Premium License required)			
<input checked="" type="checkbox"/> Skype for Business Online	<input type="checkbox"/> IM, Presence, etc.	<input type="checkbox"/> Dial-In Conferencing	
<input type="checkbox"/> Yammer Online			

- 2) Do you have access to public domain zone to modify DNS records?

Yes

- 3) WAN bandwidth and ISP speeds:

200

Provide list of Internet connections and speed for each connection:

1/200

- 4) What is the current Mobile Device Management (MDM) solution? None

- Do you plan to use Office 365 MDM? Yes
- Do you plan to use Azure Intune for MDM? Maybe

- 5) What is the current Mail Archive solution?

- Do archives need to be migrated
- How many mailbox archives?
- What is the size of the archives?

For security purposes, these aspects of the IT Environment at OCtech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerers to Submit, found in pages 16-19 of the Request for Proposal.

- 6) What is the current Anti-Virus (AV) solution?

- Will EOP replace the current AV solution?

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- 7) What is the current Journaling solution?

- Is the current journaling solution staying?

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8) What are the current Data Loss Prevention (DLP) policies?

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9) Is there any application such as voicemail tied into your messaging solution?

Yes

10) Is mail hosted internally or externally by another hosting company or ISP?

Internal

11) What is the Exchange Architecture (Answer Below):

- a. Number of Mailbox Servers: _____ 1 _____
- b. Number of Hub Transport Servers: _____ 1 _____
- c. Number of Client Access Server (CAS): _____ 1 _____

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12) Number of mailboxes:

- a. User mailboxes _____ 647 _____
- b. Shared mailboxes _____ 10 _____
- c. Total number of mailboxes: _____ 657 _____

13) How many Exchange mailbox database(s) are there? _____ 1 _____

- a. Mailbox Database 1 size in GB _____ 750 _____
- b. Mailbox Database 2 size in GB _____
- c. Mailbox Database 3 size in GB _____
- d. Mailbox Database 4 size in GB _____

14) Are any Public Folders in use?

- a. If Yes, do they need to be migrated?
- b. What is the size of the Public Folders in GB? _____
- c. If the Public Folders need to be migrated, can they be transitioned to a modern solution?
- d. What are the Public Folders being used for? Please select:
 - i. Shared Calendars
 - ii. Shared Contacts
 - iii. Shared Files/Documents
 - iv. Shared Mailboxes
 - v. Please specify any other Public Folder functionality _____

15) Is Outlook Anywhere already configured? No

16) After the migration, will any decommissioning services be required? Yes

17) Do you have an existing Identity Management Solution?

For security purposes, these aspects of the IT Environment at OCtech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerers to Submit, found in pages 16-19 of the Request for Proposal.

18) If so, what is the Identity Management Solution you are using?

For security purposes, these aspects of the IT Environment at OCtech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerers to Submit, found in pages 16-19 of the Request for Proposal.

19) Do you have an existing Active Directory infrastructure? Yes

For security purposes, these aspects of the IT Environment at OCtech will only be shared with the awarded vendor. Please base your Proposal on Section III. Scope of Work, and Section IV. Information for Offerers to Submit, found in pages 16-19 of the Request for Proposal.

- a. Server Operating System:
- b. Forest Topology: Single or Multiple
 - i. If multiple forests, please specify _____
- c. Domain Topology: Single or Multiple
- d. Forest Functional level (Server OS):
- e. Domain Functional level (Server OS):
- f. AD Domain Name(s): _____
- g. Number of AD sites: _____
- h. Number of AD domain controllers _____

20) Do you have a desktop deployment/management solution? Yes

- a. If so, current Desktop Management solution in place:
- b. If so, Number of desktops _____
- c. If so, Number of laptops _____
- d. If so, Client operating systems (approx.. count)
 - i. Windows 7 _____
 - ii. Windows 8/8.1 _____
 - iii. Windows 10 _____
 - iv. MAC OS _____
 - v. Other _____

21) Are there any time restrictions or certain hours that we are not allowed to work on the project?

- a. If yes, please explain: Majority of work will be completed during normal business hours except for actual migration.

Are offshore (non-US residents) resources ok to use? Outside USA companies may apply as long as all conditions in the Request for Proposal are met. The level of remote access that will be granted to vendors has not yet been determined. It will be very little, if any. Work is expected to be completed on campus.

22) What level of Change control will this project be subject to? Will be discussed with awarded vendor if necessary.

23) If we do redact some content for confidential purposes, will you require just one copy of the redacted version in addition to the Original with Pricing and Five Copies without pricing? Yes, only one copy of the redacted version is required in addition to one original with pricing and three copies without pricing.

Questions: Set 4

- What is the total size of all the Exchange Databases
750GB
- How many shared mailboxes exist in the environment and what is the approximate total size of all shared mailboxes?

10 – 10GB

- What is the size of the largest mailbox in the environment?

20GB

- How many mailboxes have delegate permissions assigned to it (send-as rights, full access, send on behalf, etc)?
- What is the average size of all the mailboxes?

2GB

- Do the mail-enabled public folders need to be migrated? If so, what is the total size of all public folders needing to be migrated?
- What modalities are required for training staff to ensure accessibility of the training content?

Detailed printed documentation and hands-on with IT staff.

- How familiar is the IT staff with administering Office 365

Fairly competent. Have been in hybrid environment for a while.

- How many mailbox enabled user objects do not have email address policies set? We can provide the powershell command if required to gather this information.

Please provide command.

- What is the current forest function level and domain function level?

- Will BlackBerry UEM still be leverage once migrated to Office 365? If so, should we factor in tasks to configure it for Office 365

No

- What is the current network speed?

1GB

- How much bandwidth is available during working hours?

200MB

- Is there a limit on mail attachments?

30MB

- Do you have mailbox size quotas? If so, what is the limit?

4GB, with some exceptions

- How many public folders do you have?

10

- What is the size of each public folder?

- Do you have any specific retention policies?

No

- Is Window Server(on which Exchange server running) on Physical server / Virtual Server

Physical

- What is the network situation

??

- What is the backup process

Daily

- Is there any applications running off your current systems that need to come over to Office 365

Skype, Voicemail to email, text to email, etc...

-----End of Amendment-----