



## **How to Login to Connect (First Time Users)**

# Step 1: Go to [www.octech.edu](http://www.octech.edu)

Home - Orangeburg-Calhoun

octech.edu

Registration, Student Information and Covid-19 Updates [Learn More](#)

**OCTech**  
Orangeburg-Calhoun Technical College

[Request Info](#) [Directory](#) [Current Students](#) [Quick Links](#) [Search](#)

[About](#) [Academics](#) [Admissions](#) [Cost and Financial Aid](#) [Student Resources](#) [Continuing Ed](#)

Find a new career  
We have a lot

## Step 2: Hover over “Student Resources”

The screenshot shows a web browser at octech.edu. The top navigation bar includes a red banner with the text "Registration, Student Information and Covid-19 Updates" and a "Learn More" button. Below this is a dark blue navigation bar with links for "Request Info", "Directory", "Current Students", "Quick Links", and "Search". The main navigation menu includes "About", "Academics", "Admissions", "Cost and Financial Aid", "Student Resources", and "Continuing Ed". A blue arrow points to the "Student Resources" link, which is circled in blue. A dropdown menu is open, listing various services such as "Connect to My Accounts (First Time Users)", "Connect", "D2L", "Library", "Tutorials", "Student Success Center", "Career Services", "First Year Experience", "Testing Center", "TRiO Program", "Counseling Services", "Bookstore", "Registrar's Office", "Forms Center", "My Labs Plus", "Students with Disabilities", "Campus Security", and "QLess".

Home - Orangeburg-Calhoun | X +

octech.edu

Apps Suggested Sites Imported From IE

Registration, Student Information and Covid-19 Updates Learn More

Request Info Directory Current Students Quick Links Search

Orangeburg-Calhoun Technical College

About Academics Admissions Cost and Financial Aid **Student Resources** Continuing Ed

Connect to My Accounts (First Time Users) TRiO Program

Connect Counseling Services

D2L Bookstore

Library Registrar's Office

Tutorials Forms Center

Student Success Center My Labs Plus

Career Services Students with Disabilities

First Year Experience Campus Security

Testing Center QLess

Get the latest information  
**Summer classes**  
are online

# Step 3: Click on “Connect to My Accounts”

The screenshot shows a web browser at the URL [octech.edu](http://octech.edu). The page features a navigation menu with the following items: Request Info, Directory, Current Students, Quick Links, and Search. Below this is a main navigation bar with links for About, Academics, Admissions, Cost and Financial Aid, Student Resources, and Continuing Ed. The main content area displays a large banner with the text "Get the latest information Summer classes are online" and a background image of a student. A dropdown menu is open, listing various services. The item "Connect to My Accounts (First Time Users)" is circled in blue, and a blue arrow points to it. Other items in the dropdown menu include: Connect, D2L, Library, Tutorials, Student Success Center, Career Services, First Year Experience, Testing Center, TRiO Program, Counseling Services, Bookstore, Registrar's Office, Forms Center, My Labs Plus, Students with Disabilities, Campus Security, and QLess.

Home - Orangeburg-Calhoun | X

octech.edu

Registration, Student Information and Covid-19 Updates [Learn More](#)

Orangeburg-Calhoun Technical College

Request Info Directory Current Students Quick Links Search

About Academics Admissions Cost and Financial Aid Student Resources Continuing Ed

Connect to My Accounts (First Time Users)

Connect

D2L

Library

Tutorials

Student Success Center

Career Services

First Year Experience

Testing Center

TRiO Program

Counseling Services

Bookstore

Registrar's Office

Forms Center

My Labs Plus

Students with Disabilities

Campus Security

QLess

Get the latest information  
**Summer classes**  
are online

# Step 4: Click on “Connect”

(highlighted in blue)

Connect to My Accounts - Ora X

ootech.edu/student-resources/connect-to-my-accounts/

Registration, Student Information and Covid-19 Updates [Learn More](#)

Request Info Directory Current Students Quick Links Search

Orangeburg-Calhoun Technical College

About Academics Admissions Cost and Financial Aid **Student Resources** Continuing Ed

[Home](#) > [Student Resources](#) > Connect to My Accounts

## Connect to My Accounts

connect

**Connect** is where you'll find topics such as:

- Check your financial aid status
- Review and pay your bill
- Check your credit balance
- Review missing documents for admissions
- Search for classes

STUDENT RESOURCES

- Campus Safety & Security
- Connect to My Accounts**
- Counseling Services
- D2L Information
- First Year Experience

# Step 5: Click on “Set Up My Password”

WebAdvisor Main Menu

octwaprod12.octech.edu/WebAdvisor/WebAdvisor?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=8956025468

Apps Suggested Sites Imported From IE

connect  
Orangeburg-Calhoun Technical College

LOG IN | MAIN MENU | CONTACT US

Students

Welcome Guest!

**What's my password?**  
I might remember: [Show my password hint](#)  
I don't remember: [Reset my password](#)  
I'm new to Connect: [Set up my password](#)

[Academic Calendar](#)

Account Information | I'm New to WebAdvisor | What's My Password? | Privacy Policy

LOG IN | MAIN MENU | CONTACT US

WebAdvisor 3.2  
POWERED BY elluciana

# Step 6: Click “OK”

The screenshot shows a web browser window with the following elements:

- Address Bar:** <https://octwaprod12.octech.edu>
- Page URL:** [octwaprod12.octech.edu/WebAdvisor/WebAdvisor?TOKENIDX=7810064487&SS=3&APP=UT](https://octwaprod12.octech.edu/WebAdvisor/WebAdvisor?TOKENIDX=7810064487&SS=3&APP=UT)
- Page Header:** connect | Orangeburg-Calhoun Technical College
- Navigation:** Apps, Suggested Sites, Imported From IE
- Language:** English (US)
- Translation Prompt:** Translate this page? (Options, Translate)
- Message:** Welcome Guest!
- Main Content:**
  - New to Connect**
  - Follow these four steps to log in for the first time.
    1. Get your user ID
    2. Reset your password
    3. Check your e-mail to receive your password.
    4. Log inClick OK to proceed to step 1
  - OK** button (highlighted with a blue arrow)
- Footer:** Log In | MAIN MENU | CONTACT Us | WebAdvisor 3.2 POWERED BY elluciana™

# Step 7: Enter Last Name and either SSN or OCTech ID

The screenshot shows a web browser window with the URL `octwaprod12.octech.edu/WebAdvisor/WebAdvisor?TOKENIDX=7810064487&SS=4&APP=UT`. The page header includes the logo for Orangeburg-Calhoun Technical College and navigation links for [LOG IN](#), [MAIN MENU](#), [HELP](#), and [CONTACT US](#). A "Welcome Guest!" message is displayed in the top right.

The main content area is titled "What's my User ID?". It contains the following text:  
In order to retrieve your User ID you must fill in your last name and one of the two additional identifying numbers.  
If you are using 'OCTECH ID' as one of the Identifying numbers, Please include leading "0"(zero's).  
The actual id is 7 characters, your Id may not show you the leading zeros. Example... My ID reads "1234", but my actual ID is "0001234"

Below the text is a form with the following fields and labels:  
\* = Required  
Last Name\*  (indicated by a blue arrow pointing left)  
SSN  (indicated by a blue arrow pointing left)  
OR  
OCTECH ID  (indicated by a blue arrow pointing left)

A "SUBMIT" button is located at the bottom of the form, circled in blue.

The footer of the page includes links for [What's My Password?](#) and [Change Password](#), along with the [LOG IN](#), [MAIN MENU](#), [HELP](#), and [CONTACT US](#) navigation menu. The "WebAdvisor 3.2" logo, powered by eLUCIANE, is also present.



# Step 8: Choose an email address

Select an e-mail address

octwaprod12.octech.edu/WebAdvisor/WebAdvisor?TOKENIDX=7810064487&SS=5&APP=CORE

Apps Suggested Sites Imported From IE

connect  
Orangeburg-Calhoun Technical College

Log In | MAIN MENU | HELP | CONTACT Us

Welcome Guest!

Write down your username

Select an e-mail address

\* = Required

Here's your USER NAME toolejr

Send my temporary password to this email address\*

SUBMIT

Choose an email address using the drop down arrows and click submit

Log In | MAIN MENU | HELP | CONTACT Us

WebAdvisor 3.2  
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A temporary password will be sent to the email you've selected.  
Once you have received the password, click "Log In"

# Step 9: Enter UserID and Temporary Password

Log In

octwaprod12.octech.edu/WebAdvisor/WebAdvisor?TOKENIDX=7810064487&SS=LGRQ&URL=HTTPS%3A%2F%2Foctwaprod12.octech.edu%3A443%2FWebAdvi...

Apps Suggested Sites Imported From IE

**connect**  
Orangeburg-Calhoun Technical College

Log In | MAIN MENU | CONTACT Us

What's my password?  
I might remember: [Show my password hint](#)  
I don't remember: [Reset my password](#)  
I'm new to Connect: [Set up my password](#)

Welcome Guest!

### Log In

User ID

Password

Hint

This is the temporary password from your email

SUBMIT

Log In | MAIN MENU | CONTACT Us

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# Step 10: Create New Password

Change Password

octwaprod12.octech.edu/WebAdvisor/WebAdvisor?TOKENIDX=7254726669&SS=CUPQ&URL=https%3A%2F%2Foctwaprod12.octech.edu%2FWebAdvisor%2FW...

connect  
Orangeburg-Calhoun Technical College

CHANGE PASSWORD | MAIN MENU | CONTACT Us

### Change Password

Your password has expired. Please choose a new password.

**Password Reset Requirements:**

Your password has to be a minimum of 8 characters, must include an upper and lower case letter plus a number, and cannot contain any part of the username....

\* = Required

User ID\*

Old Password\*

New Password\*

Confirm Password\*

Hint

**SUBMIT**

CHANGE PASSWORD | MAIN MENU | CONTACT Us

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Retype your userID and temporary password.  
Then create a new password and submit!

# You have successfully logged in!

WebAdvisor Main Menu

octxprod12.octxtech.edu/WebAdvisor/WebAdvisor?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=7254726669

Apps Suggested Sites Imported From IE

connect  
Orangeburg-Calhoun Technical College

CHANGE PASSWORD | LOG OUT | MAIN MENU | CONTACT Us

Welcome Jason!

**What's my password?**  
I might remember: [Show my password hint](#)  
I don't remember: [Reset my password](#)  
I'm new to Connect: [Set up my password](#)

[Academic Calendar](#)

main menu

You can now access Self Service for:

- Registration
- Viewing class schedule
- Managing Financial Aid
- Viewing transcript
- Viewing grades

and more!

Self-Service

Students

Employees

main menu

Account Information | I'm New to WebAdvisor | What's My Password? | Privacy Policy

CHANGE PASSWORD | LOG OUT | MAIN MENU | CONTACT Us

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