

MEMORANDUM

TO: Agency Directors and Human Resources Directors of all agencies, departments, institutions and Commissions

FROM: Division of State Human Resources Director Karen Wingo

DATE: August 1, 2022

SUBJECT: 2023 Holiday Schedule

Below are the 2023 dates on which legal holidays for South Carolina state employees will be observed. Agencies should ensure that employees in FTE positions, who do not work a normal Monday through Friday workweek, observe the same number of holidays as those employees who work the normal Monday through Friday workweek.

<u>Holiday</u>	<u>Observed on This Day</u>
New Year's Day	Monday, Jan. 2
Martin Luther King, Jr. Day	Monday, Jan. 16
George Washington's Birthday/Presidents Day	Monday, Feb. 20
Confederate Memorial Day	Wednesday, May 10
National Memorial Day	Monday, May 29
Independence Day	Tuesday, July 4
Labor Day	Monday, Sept. 4
Veterans Day	Friday, Nov. 10
Thanksgiving Day	Thursday, Nov. 23
Day After Thanksgiving	Friday, Nov. 24 ** will go into your HLC bank
Christmas Eve	Friday, Dec. 22
Christmas Day	Monday, Dec. 25
Day After Christmas	Tuesday, Dec. 26

Holiday schedules of public colleges and universities, including technical colleges, shall not violate the holiday provisions above so long as the number of holidays provided for in Section 19-708.02 of the State Human Resources Regulations are not exceeded.

The holidays highlighted are the ones when the college is open. These days must be entered into the system when taken.

