

COLLEGE APPLICATION CHECKLIST

Use this checklist to track your admissions status.

NAME: _____ DATE: _____

Once you have submitted each of the checked items, you will have all the necessary information needed to get your acceptance process started.

- Complete and submit an admissions application to OCtech Office of Admissions.
- Complete and submit FAFSA for 20____ - 20____ (Free Application for Federal Student aid: www.fafsa.ed.gov) Be sure to use **SCHOOL CODE: 006815**.
 - Follow up with a Financial Aid Representative to complete: _____.
- Submit **OFFICIAL** test results:
 - ACCUPLACER:** Math Reading English
 - SAT:** Math Verbal
 - ACT:** Math Reading English
 - WORKKEYS:** Applied Math Graphic Literacy Workplace Documents
- Submit **OFFICIAL** high school transcript or **OFFICIAL** GED transcript. **MUST** include graduation or completion date. (Transcripts may be mailed or delivered in *original sealed envelope* or emailed by school to studentrecords@octech.edu)
- Submit **OFFICIAL** college transcripts for **ALL** colleges attended (Transcripts may be mailed or delivered in *original sealed envelope* or emailed by school to studentrecords@octech.edu)
- Other: _____

SUMMER/TRANSIENT STUDENTS:

- Submit **TRANSIENT FORM** from your current college if you are a summer/transient student. (Forms may be mailed, delivered in person or emailed directly to askme@octech.edu)

NOTES:

Have questions?

Call the Office of Admissions 803.535.1234
or email askme@octech.edu.

