

March 25, 2022

**ORANGEBURG-CALHOUN TECH AREA COMMISSION
VIA Zoom/OCtech EBR**

March 22, 2022

COMMISSION MEMBERS PRESENT:

**John Shuler, Chair
Jacqueline Shaw
Margaret Felder-Wilson
Katie Hane
Leroy Morant
Lawrence Weathers
David Rickenbaker**

OCtech PRESENT:

**Dr. Walt Tobin
Williette W. Berry
Dr. Sandra Davis
Kim Huff
Cindy Garrick, Secretary**

Donna Bennett, Staff Council Chair

GUEST PRESENT:

Dionne Gleaton-T&D

Chair John Shuler called the meeting to order at 4:40 pm. He reminded Commission members that area media had appropriately been notified under the Freedom of Information Act and meeting notices posted.

Lawrence Weathers made a motion that the minutes of the February 15, 2022 meeting be approved. Jackie Shaw seconded the motion. Approved.

David Rickenbaker made a motion to approve the March agenda. Jackie Shaw seconded the motion. Approved.

COMMISSIONER REPORT

Dr. Tobin reported for Katie Hane that the Legislative luncheon on the State House grounds scheduled for March 22 had been canceled. The event was the Legislative reception for House and Senate members.

PRESIDENT'S REPORT – DR. WALT TOBIN

Dr. Tobin reported that the House had passed the budget with no changes. The eight million dollars for the Advance Manufacturing Center made it through the House. The Senate Finance Committee begins its debate on the budget beginning on April 12, and it goes to the full Senate on April 25.

He noted that the Spring Home and Garden Symposium would be at the Orangeburg County Library, and he hoped they would all attend the event and sponsor it.

Our Roadmap to College discussed in the Fall included Orangeburg County fifth-grade student visits to the campus with our student ambassadors. That was approximately 400 students. The plan was to have all 400 come in small groups in the Spring. That was overly ambitious, so we'll start with one school, Mellichamp, on April 11th and 12th with approximately 35 students with us each day visiting the classrooms and labs in Buildings K, U, and N from 8:30 am to 10:00 am. These visits are part of our plan to encourage students early on to consider college at OCtech as part of their post secondary plan.

ACADEMICS – WILLIETTE BERRY

Concerning vacancies in the Academic division:

- 1 - TGP-Early College Dean and TGP-Interventionist offers will be made this week, and we hope to have the candidates start in April 2022.
- 2 - Nursing Instructor – meeting with a candidate next week and hope she will accept and start in August.
- 3 - CNA / Phlebotomy Instructor – Posted March 3
- 4 - TGP-Bio/BioMedical Instructor / TGP Early Childhood Instructor / TGP Early College Advisor – we are still accepting applications.

Last Thursday, we hosted a Counselors' breakfast to provide them with Early College updates and introduce the new Career Academies, followed by a campus tour. The academies are:

- Two Health Sciences Career Academies: MUSC Specialized Transferred Associate of Science Degree and Health Professions & Clinical Studies General Technology Degree
- Three Advanced Manufacturing & Engineering Career Academies: AAS General Technology Degrees in Electronics Instrumentation w/ a secondary specialty in Electronics; Engineering Design Technology w/ a secondary specialty in Engineering Technology and Mechatronics Technology with a secondary specialty in Industrial Maintenance

SC Works will be hosting a Job Fair Tour here at OCtech on Thursday, April 7, from 10 am – 2 pm in partnership with OCtech, Orangeburg County Chamber of Commerce, and the Regional Medical Center with refreshments provided by Bmberg Legal, LLC. We have over 50 participating employers. In preparation for this event, the Student Success Center staff, in conjunction with the Library will be hosting workshops over the next three weeks starting today on topics such as Resume Writing, Interview Preparation, and Being Career Fair Ready.

STUDENT SERVICES – DR. SANDRA DAVIS

Last Monday, we welcomed students back to campus from their Spring Break. We are more than halfway near the end of the spring semester and are preparing for the end of the semester activities, which would include our spring graduation exercises to be held on Tuesday, May 10. We also started registering for the summer and fall terms on Monday, March 14.

Regarding personnel in the Division of Student Services, we have filled the Assistant Director of Enrollment position, and that individual starts on Monday, March 28, 2022. We have filled the Nursing and Health Sciences Coordinator vacancy in our Advising Center and that individual will begin to work on April 4. We are accepting applications for the two vacancies that are still open. One position is that of a Recruiter for our Admissions office, and one is for an Administrative Specialist for our Trio department. We are currently reviewing applications for an Administrative Assistant for Student Services position which closed on Thursday, March 17.

BUSINESS – KIM HUFF

Kim reported that Institution and Student HEERF funds are approved for carrying over into next year. Our enrollment is still down. Continuing Ed is still profitable. Building K renovations are on the JBRC agenda for approval next week. After that approval, it goes to the State Fiscal Accountability Authority the following week. Once those two agencies approve it, we have the authority to proceed with an architect and begin Phase 2. Dr. Tobin has requested some additional funds from the legislature, and if that were to happen for that project, it might mean we have to backtrack and get some other approvals to make that project happen on a larger scale. Last month, you approved the \$100K for our Machine Tool move to Building T, where they would do some work in Building T. I do not have a number to ask for your approval at this meeting but I am hearing that it will be significantly higher than we had thought. I hear \$200-250K. The \$100K estimate has been driven up by pricing in the market and the work will be more extensive than we initially planned. We will use state funds for the project.

March 25, 2022

ACTION ITEMS

Reviewed policies:

Policy 4.007 Enrollment of Senior Citizens

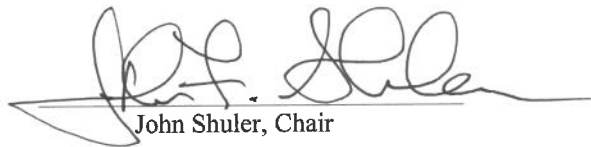
Policy 4.026 Counseling Policy

Policy 4.028 Student Activities Program

Jackie Shaw made the motion to approve all of the policies. Leroy Morant seconded the motion. Approved.

Leroy Morant made the motion to adjourn. Lawrence Weathers seconded the motion. Approved.

Respectfully Submitted,



John Shuler, Chair



Cindy Garrick, Secretary