

OCtech

ORANGEBURG-CALHOUN TECHNICAL COLLEGE
3250 ST. MATTHEWS RD. ORANGEBURG, SC 29118

GRASS MAINTENANCE SERVICES AMENDMENT 1

RFQ OC-4-2324

Amendment Issue Date: February 15, 2024

Buyer: Scarlet Geddings

Phone: 803-535-1243

Open Date: February 21, 2024 @ 5:00 p.m.

Public opening not held for quotes.

Correction to page 3: Professional and General Liability Insurance.

The Certificate of Insurance shall identify the insurer and the Contractor, the type and amount of insurance, the location and operations to which the insurance applies, and the effective and expiration dates of the policies of insurance. Further, the contractor shall advise THE COLLEGE of any changes of insurance company, coverage, limits of liability and notices of cancellation of insurance. Limits of liability shall be not less than one ~~hundred thousand~~ million dollars (\$1,000,000) per occurrence of personal injury suffered or alleged to have been suffered by reason of or in the course of operations under this contract, whether occurring by reason of acts of omissions of the contractor, or any subcontractor, or both.

Additional Clauses added to Additional Terms of Contract, Page 12 and 13

SUBCONTRACTOR – IDENTIFICATION (FEB 2015): If you intend to subcontract, at any tier level, with another business for any portion of the work and that portion either (1) exceeds 10% of your cost, (2) involves access to any “government information,” as defined in the clause entitled “Information Security - Definitions,” if included, or (3) otherwise involves services critical to your performance of the work (err on the side of inclusion), your offer must identify that business and the work which they are to perform. Identify potential subcontractors by providing the business name, address, phone, taxpayer identification number, and point of contact. In determining your responsibility, the state may contact and evaluate your proposed subcontractors. [05-5030-2]

SUBCONTRACTOR SUBSTITUTION PROHIBITED - RESIDENT SUBCONTRACTOR PREFERENCE (SEP 2009): If you receive an award as a result of the subcontractor preference, you may not substitute any business for the subcontractor upon which you relied to qualify for the preference, unless first approved in writing by the procurement officer. If you violate this provision, the State may terminate your contract for cause and you may be debarred. In addition, the procurement officer may require you to pay the State an amount equal to twice the difference between the price paid by the State and the price offered by the next lowest bidder, unless the substituted subcontractor qualifies for the preference. [11-35-1524(D)(5)(c)] [07-7B237-1]

Questions:

1. What is current value of the current contract?
Currently, there is not a contract in place. OCtech awarded a contract last April 2023, to Galloway Enterprises and the contract ended in October 2023. In-house OCtech staff has been maintaining the grounds since then.
2. Has a budget been allocated for this current scope of work?
Our expectations are that the cost would be under \$50,000.
3. Will OCTC publish the prebid sign in sheets?
No, sign-in sheets are not posted.
4. Section F of the Scope states – Protect trees, shrubs and ground cover in areas maintained under this contract. What does OCTC mean by “protect”?
Make sure no damage or injury occurs during the grass maintenance activity.
5. Section D of the Scope states – Bedded areas are not included in this scope. Does this include weed control and shrub/tree pruning as well?
Under this contract, bedded areas including shrub/tree pruning are not allowed or included.
6. Are turf chemicals allowed to be applied as part of this contract?
No, not at this time
7. Can we get the contact information (name/email) for the other OCTC employees that were in attendance?
*Laney Cornelius - corneliusml@octech.edu
Astrid Anders – andersaw@octech.edu
Dean Felkel – felkelrd@octech.edu
Scarlet Geddings – geddingss@octech.edu*
8. Will an email be sent out once an addendum is posted?
Yes, and it will be posted on the website: www.octech.edu/about/procurement
9. What are the school's operating hours, and on which holidays will it be closed?
*Monday – Thursday 7:00 am – 6:00 pm
Friday – 7:00 am – 2:00 pm
Closed Holidays – July 4th, Labor Day, Thanksgiving, and two weeks for Christmas and New Year's.*
10. What are the available days and times for completing the mowing?
*Monday – Thursday 7:00 am – 6:00 pm
Friday – 7:00 am – 2:00 pm
Note: Mowing not allowed on Weekend (Saturday & Sunday) due to campus will be closed.*
11. Is the use of herbicides, pesticides, or chemicals required by the contractor?
None are required

12. What was the amount awarded for the previous contract?
*The previous contract was awarded for the amount of \$19,808.00.
Note that total acreage at that time was 18.5 acres and other minor adjustments have been made to the contract you are quoting.*
13. What was the duration of the previous contract?
See answer to question 1
14. Who was the previous incumbent?
See answer to Question 1
15. Is edging and/or trimming required?
Yes, as specified in Section B under the Scope of Work in the contract
16. Is there a subcontractor form that must be completed and returned along with the RFQ? If so, can you please provide a copy.
We do not have a subcontractor form for RFQ's. I will add these two clauses to the document. You must identify all subcontractors that you intend to use and they must be qualified and approved by the College.

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17. Is there an opportunity for a contract extension (3 years)?
No, not with this contract. A multi-year contract is in the planning phases to start in 2025. This will require a new bid process and all vendors will have an opportunity to bid. Due to procurement regulations, we would not be able to extend the contract for this year.
18. Can the 48-hour work schedule be broken down into 8-10 hours work day?
Yes, Just make sure work is completed within a 48 hour timeframe.
19. What was the previously awarded contract amount?
See answer to Question 12.

20. How many days a week did the previous contractor work?
One day

-----END OF AMENDMENT-----