



Law School for Non-Lawyers REGISTRATION FORM

HOW TO REGISTER:

Email: To register by email, complete this form and save it to your computer and email to williamsag@octech.edu

Mail: OCtech Career Training and Development, 3250 St. Matthews Rd, Orangeburg, SC 29118

Hand Deliver: OCtech Campus, Building T

Fax: 803-268-2549 **By Phone:** 803-535-1236

Name: _____

Address: _____

City: _____ County: _____ State: _____ Zip Code _____

Phone Number: _____

Email: _____

US Citizen: Yes No Ethnicity: African American American Indian Asian Hispanic White

Gender: Male Female

Date of Birth (Required): _____ Social Security Number (Required): _____
(mm/dd/yy)



PAYMENT INFORMATION:

CHECK (Payable to: Orangeburg-Calhoun Technical College) CREDIT CARD (Choose One) VISA MC AE

I, _____ hereby authorize OCTC to charge the credit card listed below according to the terms outlined above. This payment authorization is for the training/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with the credit card company; so long as the transaction corresponds to the terms indicated in this form.

REFUND POLICY: A full refund will be issued for all courses, seminars, and workshops canceled by Orangeburg-Calhoun Technical College. Registrations canceled before the scheduled training, will be assessed a 20% administrative fee. There will be no refund for a cancellation less than two (2) working days prior to the start date. Refunds may be requested by mail, email, in person, or by telephone. These requests are the responsibility of the registrant.

Confirmation or receipt available upon request. Call 803-535-1236 or email williamsag@octech.edu

Name on Card: _____ Credit Card #: _____

Card Billing Address: _____ Card Exp.: _____ Security Code: _____

Orangeburg-Calhoun Technical College is committed to a policy of equal opportunity and does not discriminate on the basis of race, color, religion, national origin, sex, pregnancy, age, disability, or veteran status in employment, educational programs and activities, admissions and financial aid.