

Orangeburg-Calhoun Technical College Statement of Policy

Title: Withdrawal from Courses

Number: 4.042

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Department of
Responsibility: Student Records

Authorization:

Area Commission Chairman

President

Date Approved: November 18, 2003

Last Revised: _____

Last Reviewed: November 17, 2020

Prompt and regular class attendance is expected of all students. A decision to stop attending classes at Orangeburg Calhoun Technical College does not constitute an official course withdrawal. It is the student's responsibility to initiate the proper paperwork to withdraw from classes. Student's failure to complete and submit the proper paperwork to withdraw from classes after the published add/drop period may result in a failing grade for the course(s).

Students receiving Title IV Federal Aid and Veteran's Benefits should consult with a member of the Financial Aid staff prior to course withdrawal to determine financial implications.