

# Orangeburg-Calhoun Technical College Statement of Policy

Title: Utilization of Buildings and Grounds

Number: 5.002

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Department of  
Responsibility: Vice President for Business Affairs

Authorization:

\_\_\_\_\_  
Area Commission Chairman

\_\_\_\_\_  
President

Date Approved: February 21, 1995

Last Revised: September 19, 2017

Last Reviewed: February 20, 2024

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In order to establish guidelines for the use of College buildings and grounds, the following policy is established.

College facilities and equipment are intended primarily for educational purposes for the benefit of the students. When available, College facilities may be used by certain agencies, groups, civic organizations and business organizations. Fees may be assessed for the use of the facilities, equipment, and/or services provided.

The use of College facilities and equipment shall be governed according to the following priorities.

1st Priority: All College instructional programs;

2nd Priority: All non-instructional College sponsored student and faculty activities;

3rd Priority: Community groups and non-profit organizations;

4th Priority: Activities for profit.

The College shall reserve the right to refuse and/or cancel an agreement with an outside group, agency, organization or individual at any time when it is determined that the use by said group, agency, organization, or individual is not in the best interest of the College. Determination for the refusal or cancellation of any agreement will be at the discretion of the College President.