

# Orangeburg-Calhoun Technical College

## Statement of Procedure

Title: Grading System

Number: 3.005.01

Page: 1 of 2

Department of  
Responsibility: Vice President for Academic Affairs

Authorization:

\_\_\_\_\_  
President

Date Approved: March 6, 2003

Last Revised: \_\_\_\_\_

Last Reviewed: March 19, 2024

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Orangeburg-Calhoun Technical College has established a grading system within the parameters of the State Board for Technical and Comprehensive Education. The calculation of the student's grade point average (GPA) is based on a 0 to 4 point numerical value scale. The approved grades and numerical values used in the GPA calculation include:

A	Excellent	4 grade points for each credit earned. (No grade points for developmental studies or continuing education courses.)
B	Above Average	3 grade points for each credit earned. (No grade points for developmental studies or continuing education courses.)
C	Average	2 grade points for each credit earned. (No grade points for developmental studies or continuing education courses.)
D	Below Average	1 grade point for each credit earned. (No grade points for developmental studies or continuing education courses.)
F	Failure	0 grade points for each credit attempted. (No grade points for developmental studies or continuing education courses.)
WF	Withdrawn Failure	0 grade points for each credit attempted. (No grade points for developmental studies or continuing education courses.)

The following authorized grades and course symbols are not used for calculation of GPA:

WP Withdrawn Passing No credits or grade points. Given when student is passing at point of withdrawal.

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Page: 2 of 2

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I	Complete	No credits or grade points. Defaults to F after one semester. Student does not re-register for course until "incomplete" is resolved.
CF	Carry Forward	No credits or grade points. Given when only for self-paced or Independent study courses. Must be replaced by a permanent grade when course is completed. Student does not re-register for course until "carry forward" is resolved.
E	Exempt	Earns credits. No grade points. Awarded for course exemption based on testing, equivalent work or educational experience.