

Orangeburg-Calhoun Technical College

Statement of Procedure

Title: Graduation Requirements

Number: 3.008.01

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Department of
Responsibility: Vice President for Academic Affairs

Authorization:

President

Date Approved: May 20, 2003

Last Revised: September 29, 2014

Last Reviewed: May 19, 2020

Students who plan to graduate from Orangeburg-Calhoun Technical College must submit an application for graduation to the College Registrar's Office by published deadlines each term along with the appropriate graduation fee. Students who submit the application after established timelines will be assessed a late graduation filing fee. These fees are subject to change.

It is the responsibility of each student to meet all graduation requirements of the College. If the student fails to complete the academic requirements at the time of application for graduation, a new application must be filed at the time when program requirements are completed. No refunds for fees will be issued to students who submit a graduation application but fail to meet the program requirements.

A minimum program grade point average of 2.0 is required for graduation from all programs of study. The program grade point average will be verified by the appropriate Academic Program Coordinator.

All students must complete at least 25% of coursework at Orangeburg-Calhoun Technical College prior to graduation. Students may appeal the completion of remaining course requirements to the Vice President for Academic Affairs if required courses are not offered at Orangeburg-Calhoun Technical College within the last term(s) of enrollment.

All debts owed to the College must be paid in full before a student award or transcript is released from Orangeburg-Calhoun Technical College.