

Orangeburg-Calhoun Technical College

Statement of Procedure

Title: Transfer Student Admissions

Number: 4.004.01

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Department of
Responsibility: Admissions

Authorization:

President

Date Approved: November 19, 2003

Last Revised: December 03, 2024

Last Reviewed: November 2004

Orangeburg-Calhoun Technical College admits students with advanced standing by transfer of credits from other accredited technical institutions, colleges or universities. An official transcript of the work completed at all post-secondary institutions attended must be submitted prior to an admissions decision. In addition to the above, the following criteria are observed:

- (1) Courses and credits being transferred must closely parallel courses and credits offered by OCtech.
- (2) In order to transfer credit, a grade of "C" or better must have been earned in the course.
- (3) In general, OCtech will consider courses for transfer regardless of age; however, some programs may restrict the age of courses accepted for program admission, prerequisites, and/or program completion.
- (4) Applicants may transfer as much as 75% of the program requirements, but must complete their last two semesters of course work in their curriculum in a two-year program, and one semester of course work in a one-year program at OCtech.
- (5) Placement test requirements for transfer students are the same as for new students.

Students who desire to transfer credits from OCtech to another post-secondary institution should contact the Admissions Office at that institution to determine admissions requirements and transferability of courses from OCtech.