

**REQUEST FOR TESTING RESULTS  
RELEASE FORM**

**(Requests will be processed within 3 to 5 business days after payment.)**

**TO:**

**STUDENT RECORDS**

**3250 St Matthews Road**

**Orangeburg SC 29118**

**Fax: (803) 535-1368 or Email: StudentRecords@octech.edu**

**FROM:** Name of Student \_\_\_\_\_

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ or OCtech Student ID #: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (\_\_\_\_\_) \_\_\_\_\_

Type of Results: \_\_\_\_\_ Date & Place Taken: \_\_\_\_\_

List the Type of Test Results you are requesting.  
(Example: Accuplacer, TEAS, etc.)

(Bamberg, Cope OCtech, etc.)

**Results to be:**

**Mailed**

**Faxed**

**Pick-up**

Name & Address

Contact & Fax Number

Name of Person to Pick Up

(Circle one and enter information below)

**Fee: \$15.00**

**Code for Student: CTEST**

**Code for Non-Student: TEST**

\_\_\_\_\_  
Student Signature/Examinee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved & Processed By Signature

\_\_\_\_\_  
Date