

**ORANGEBURG-CALHOUN TECHNICAL COLLEGE  
2023 - 2024 GENERAL ACADEMIC CALENDAR**

<b>2024 SUMMER SEMESTER</b>	
March 18	Registration for SUMMER 2024 classes begins for new & current students.
May 6 - DEADLINE	SUMMER SESSION 2024 deadline for students to register & pay tuition in full to avoid schedule cancellation & late fees.
May 7	Summer Late Registration & Late Fees Apply
May 13 - 17	FACULTY TO REPORT FOR SUMMER SESSION FACULTY WORK DAYS – (NO CLASSES)
May 15 – DEADLINE	SUMMER SESSION deadline for students to register & pay in full.
May 17	FACULTY/STAFF WORK DAY
May 20 - 24	Late Registration & Schedule Change - LAST WEEK TO ADJUST SUMMER SESSION SCHEDULE
<b>May 20 – June 20</b>	<b>SUMMER FIRST FIVE-WEEK TERM SESSION CLASSES BEGIN/END</b>
<b>May 20 – August 1</b>	<b>SUMMER FULL SEMESTER CLASSES BEGIN/END</b>
May 21	Late Registration & Schedule Changes - LAST DAY TO ADD/DROP 2024SU1 FIVE-WEEK TERM CLASSES
May 23	Adult Education Spring Graduation
May 24	Late Registration & Schedule Changes - LAST DAY TO ADD/DROP SUMMER FULL SEMESTER CLASSES
May 27	Registration for FALL 2024 classes continues for new & current students. New students will be advised & they will receive help with registration in the Advising Center.
May 27-30	Adult Education Orientation
<b>May 30</b>	<b>Graduation Applications Due</b>
May 31 – June 13	Student Evaluation of Instruction 2024SU1
EXAMS 2024SU1 Five-Week Term Courses	<u>EXAM DATES</u> – June 19 & 20 Grades are due by 9:00 a.m. on June 21
June 21 - DEADLINE	SUMMER SECOND FIVE WEEK SESSION deadline for students to register & pay in full.
<b>June 24 – August 1</b>	<b>SUMMER SECOND FIVE-WEEK TERM SESSION CLASSES BEGIN/END</b>
June 25	Late Registration & Schedule Changes - LAST DAY TO ADD/DROP 2024SU2 FIVE-WEEK TERM CLASSES
July 1 – July 18	Student Evaluation of Instruction 2024SU2 and 2024SU
July 1 - 4	JULY BREAK - FACULTY NON-WORK DAYS (NO CLASSES)
July 4 and 5	COLLEGE CLOSED
July 11	Faculty/Staff Meeting (3:30pm)
EXAMS	<u>INTERNET EXAMS</u> Grades are due by 5:00 pm on August 1.
EXAMS	<u>EVENING EXAMS</u> July 31 and August 1. Exams given on July 31 - Grades are due by 5:00 p.m. August 1 Exams given on August 1 - Grades are due by 9:00 am on August 2
EXAMS	<u>DAY EXAMS</u> July 31 and August 1 Exams given on July 31 - Grades are due by 5:00 p.m. August 1 Exams given on August 1 - Grades are due by 9:00 am on August 2
August 1	Summer Graduation
DOCUMENTS: CALENDAR/2023-2024 – Academic Calendar - GEN	

**ORANGEBURG-CALHOUN TECHNICAL COLLEGE  
2023-2024 GENERAL ACADEMIC CALENDAR (CONTINUED)**

<b>FACULTY (*NON-WORK DAYS)</b>		
July 31, August 1, 2, & 3, 2023		
September 4, 2023		
November 22 & 23, 2023		
December 18, 19, 20, 21, 25, 26, 27, & 28, 2023		
January 1, 2, 2024		
March 11, 12, 13, & 14, 2024		
July 1, 2, 3, & 4, 2024		
<b>FACULTY WORK DAYS</b>		
<b>SCHEDULED</b>	<b>OPTIONAL</b>	<b>IF MAKE-UP DAYS NOT NEEDED THESE DAYS ARE OPTIONAL WITH DEAN APPROVAL (LEAVE MUST BE ENTERED AND APPROVED)</b>
August 7, 8, 9, 10, & 11, 2023	October 9, 10, 11, 12, 2023	December 11, 12, 13
October 3, 4, 5	November 20, 21, 2023	May 6, 7, 8, 9
January 12, 2024	December 14, 2023	
March 5, 6, 7	January 15, 2024	
May 13, 14, 15, 16, 2024		
<b>FACULTY/STAFF MEETINGS</b>		
Attendance is required unless you have class or have arranged prior approval through your supervisor not to attend.		
September 15, 2023 – <b>FALL CONVOCATION</b>		
October 26, 2023 (FACULTY ONLY)		
February 9, 2024 – <b>SPRING CONVOCATION</b>		
April 12, 2024 (FACULTY & STAFF)		
July 11, 2024 (FACULTY & STAFF)		
<b>CAMPUS WIDE ASSESSMENT MEETING</b>		
Attendance is required unless you have class or have arranged prior approval through your supervisor not to attend.		
September 7, 2023 (3:30pm)		
March 21, 2024 (3:30pm)		
<b>COLLEGE CLOSED</b>		
September 4, 2023	December 20, 21, 22, 25, 26, 27, 28 & 29, 2023	
November 23 & 24, 2023	January 1, 2, 2024	
	July 4 & 5, 2024	

\*The academic calendar includes 21 scheduled non-work days during the fall & spring semesters & 4 scheduled non-work days for the summer session. Faculty members are required to observe the scheduled non-work days unless you receive prior approval from **your dean**. The FUNWD form must be completed. Once the worked day is verified by **your dean**, the form is submitted to Human Resources, so the day can be credited in the e-Leave system. Any non-work days not scheduled on the academic calendar may be used on any of the listed optional faculty work days provided the College is open (does not include “banked” non-work days). Optional faculty non-work days must be requested through the e-Leave system. Any leave outside of normal procedure including incremental leave, must have prior approval from **your dean**. All sick leave must be requested through the e-Leave system.

*Reference: SBTCE Procedure 8-3-101.1 Faculty Non-Work Days*

**SPECIAL NOTE:** Section 59-1-370 – Closing of educational institutions on general Election Day.

All State-supported colleges and universities, technical education centers and public schools shall be closed general Election Day in November of each even-numbered year. This day shall not be considered as one of the regular school days for the year for public schools.